

PARK COMMISSION MEETING MINUTES

Bedford Township Hall

8100 Jackman Road

December 17, 2018 7:00 P.M.

Present: Jerry Goodridge, Chair, Sally Dunn, Carol Laurie, Connie Velliquette, Rusty Wilke.

Also Present: T.C. Clements, Nancy Crandell

1. Call to Order: Meeting was called to order at 7:01 pm. by Chair Goodridge, with the Pledge of Allegiance.
2. Approval of a Revised Agenda: Motion was made by Velliquette, seconded by Dunn to approve the Parks Board agenda of the December 17, 2018 Park Board meeting, all ayes. Motion carried.
3. Approval of Minutes: Motion was made by Dunn, seconded by Velliquette to approve the Parks Board minutes of the November 26, 2018 Park Board meeting, all ayes. Motion carried.
4. Secretary's Report: None.
5. Treasurer's Report: Expenses for period \$1,822.42 and revenues of \$4,295.63. Remaining fund balance \$56,577.79. Motion to approve treasurer's report made by Wilke, seconded by Velliquette. Roll Call: all ayes. Motion Carried.
6. Presentations: None.
7. Community Education: Crandell stated that Cindy Amos is working as the interim Youth Leagues Director covering the winter basketball session. The job will be posted in mid-January following a discussion with a newly formed Advisory Council of long-time coaches and Community Ed advocates. Indoor pickleball is going strong; picking up players from Sylvania while the courts are closed through December. Walk-ins pay \$5 per use; Bedford registered players pay \$2 per use. Winter brochure at the printer and will be mailed in early January.
8. Comments from the Public: None.
9. Old / New Business:
 - a. **Election of Officers:** Velliquette opened nominations for all officers for the 2019 Park Board. Slate included Chair – Jerry Goodridge, nominated by Velliquette; Vice Chair – Connie Velliquette, nominated by Goodridge; Treasurer – Rusty Wilke, nominated by Velliquette; and Correspondence Secretary – Carol Laurie, nominated by Velliquette. Motion to close nominations by Velliquette, seconded by Laurie. Motion to approve full slate listed above by Velliquette, seconded by Laurie. Motion carried.
 - b. **Park Assignments for 2019:** The following park assignments were selected for 2019: Ansted – Velliquette; Samaria – Dunn; White – Laurie; Indian Creek – Dunn; Parmelee – Goodridge; Carr's Grove – Wilke; and Wheeler Preserve (not yet designated as a Bedford Township Park) will be assigned to all members once deed is transferred.
 - c. **Purchase of Expression Swings:** Discussion about height of current swing set frames – need to verify 8' frames before purchase. Tabled until spring verification of height by Wilke. Velliquette indicated the cost to be \$1,333 for the swing and chain.
 - d. **2019 Budget Discussion:** Discussion about making a list of needs and prioritizing those needs to present to the Township Board. Need to check Township Board's agenda in January to get on their agenda to "lobby" for monies needed. Need to check with Manning to get revised budget for 2018 and possibility of encumbering some of needs in the current year. Wheeler Preserve is a top priority. Discussion about moving monies from maintenance to capital outlay would assist. All agreed that the Parks need to be improved and maintained. The parks and schools are what draw people to move to Bedford Township.
 - e. **Ansted Park:** Velliquette shared a packet from Nature Conservancy regarding a partnership grant opportunity at no cost. Velliquette is attending a workshop on the grant on Tuesday, December 18. Goodridge commented that the ramp still needs to be completed and will talk with Kurt.
 - f. **Samaria Park:** Dunn indicated all was well. Velliquette stated that the flag pole was ordered. Concern was

expressed about the new tree that was recently planted; checking to make sure it wasn't uprooted. Velliquette will have Housel Nursery and Landscaping check to see if it was damaged and needs to be replaced.

- g. **White Park**: Discussion about how to break out the electrical to charge 3B for lights next summer.
- h. **Parmelee Park**: Wilke inquired about the stove being replaced. Goodridge indicated the completion of the top of the Skate Park.
- i. **Indian Creek**: Re-discussed trimming trees along the creek bed up to the 3rd bridge. Goodridge will talk with the Road Commission to see if they can help with trimming.
- j. **Carr's Grove**: Laurie discussed complaint of water on playground equipment and the need to add drain holes to help. Also shared complements from a family from Ida that travel to Carr's and how nice it is.
- k. **Wheeler Preserve**: On hold until the transfer is completed. Goodridge will continue to reach out to Mr. Zaum. Goldsmith Okayed the changes and Mannik & Smith submitted an estimate of \$70,900 for the parking lot.
- l. **Two Vacant Lots**: Dunn submitted a written report on her discussion with realtors Michael Sprott and John Decker. She also reached out to Bankowski but did not receive a response. Decker suggested completing a Perc Test on the Substation lot due to standing water. Dunn suggested that the properties be split between the two realtors. Motion by Dunn to complete the Perc Test for \$200 by the Monroe County Health Department, seconded by Velliquette. Motion carried.
- m. **Fireworks**: Velliquette again suggested breaking down the Fireworks Program into projects that board members can manage. Asked that she make a list; Wilke has agreed to take on the Food Trucks.

10. Comments from the Public: None.

11. Commissioner's Comments: Wilke asked about the Trade Fair and who would set up and manage the booth. Dunn discussed wanting to take on the Dog Park project at Ansted Park, Laurie will work with her. T.C. Clemons suggested taking on the budget proposals early next year. Crandell suggested further maintenance is needed for the ball fields at Indian Creek. Next board meeting is January 28, 2019.

12. Adjournment: Motion to adjourn made by Velliquette, seconded by Laurie, all ayes. Motion carried. Meeting was adjourned at 8:25 p.m. by Goodridge.

Respectfully submitted

Nancy Crandell