

PARK COMMISSION MEETING MINUTES

April 24, 2017 7:00 P.M.

Bedford Township Hall 8100 Jackman Road

PRESENT: Connie Velliquette, Chair, Sally Dunn, Lew Smith, Jerry Goodridge, and Joan Dunton.

ALSO PRESENT: Nancy Crandell, and Jon Gutierrez.

EXCUSED: TC Clements

1. CALL TO ORDER: The meeting was called to order at 7:00 pm. by Chair Connie Velliquette, with the Pledge of Allegiance.
2. APPROVAL OF AGENDA: Velliquette added approval of budget request to item 7. AquaTec moved to old business. Motion was made by Dunn, seconded by Dunton to approve the amended agenda of the April 24, 2017 Park Board meeting, all ayes. Motion carried.
3. APPROVAL OF MINUTES: Motion was made by Smith, seconded by Dunton to approve the minutes of the April 10, 2017 Park Board meeting, all ayes. Motion carried.
4. SECRETARY'S REPORT: None.
5. TREASURER'S REPORT: \$1,681.02 in expenses, remaining fund balance of \$101,573.87. Motion to approve treasurer's report made by Smith, seconded by Goodridge. Roll Call: all ayes. Motion Carried.
6. PRESENTATIONS: None.
7. COMMUNITY EDUCATION:
 - a. Approval of budget request: Motion to approve submitted budget request by Dunton, seconded by Goodridge. Roll call: all ayes. Motion carried.
8. COMMENTS FROM THE PUBLIC: None.
9. OLD BUSINESS:
 - a. **Carr's Grove Park**: Camera repairs have been done to camera that wasn't functioning, a new camera box was installed, and all three cameras work now. There is room to add one more camera. Chains need to be replaced on a few swings, maintenance will be working on them soon. There are two existing 20 amp outlets.
 - b. **Samaria Park**: Everything looks good. A woman was given a discount because she agreed to switch her rental day to allow its use for Samaria days. A group complained about the smell of the water, and questioned if it was safe to drink. Dunn will post a current water testing report inside the hall, showing that it is safe.
 - c. **White Park**: Basketball backstop replacement is being looked into by Miracle Midwest. Sherriff's department sent an email to remind that cars aren't allowed to be parked by the street. A girl scout group from Ohio wants to use a White park shelter for free, for a one day event. Velliquette said it should be left up to the board. Motion to allow them to use without charge one time by Goodridge, seconded by Dunn. All ayes. Motion carried. A future policy needs to be established regarding allowing community groups to use shelters without charge.
 - d. **Parmelee Park**: A camera should be placed by the gate to get license plate numbers. Camera angles are going to be adjusted. There is money budgeted in the new budget for new cameras, because the old ones

don't have very good images. The drinking fountain powder coat is in bad shape. Someone cut the chain that keeps the skate park closed, and people were inside skating. Repair work should start this week, on the 23rd. Black Swamp owner wants to hold an event, with paid admission, and give proceeds to park commission. Velliquette said community ed had a skate event in early 2000s, which was heavily attended.

- e. **Indian Creek:** A dead maple tree needs to be removed, and Dunn would like to replace with a tri-color beech tree that she would donate.
- f. **Ansted Park:** Tree is still down, the paths are starting to dry out, so it should be able to be removed soon. Girl scout butterfly project has been pushed back to June. Spraying to weeds in the native grasses area has been delayed also.
- g. 5-Year Parks & Recreation Master Plan: Fortin said she needs a picture of the name sign at Anstead, and the grant money dedication sign to meet the land and water grant funding requirements for funds received for Anstead park. The survey is going to be closed, current number received is 321.
- h. Fireworks: Velliquette suggested Dunton put an ad in the paper, asking for community donations.
- i. Drinking Fountains: Covers have been ordered, and received for 8 drinking fountains. AquaTec representative recommended that drinking fountains should be removed in the winter, as a better protection from rust. New fountains will be stored inside in the winter, and a cover needs to be made for the hole left in the ground, existing fountains will be covered in the winter.
- j. AquaTec needs permission to fix a sprinkler system valve at Samaria park. Motion to approve repairs on sprinkler system at Samaria park for a cost of around \$100 by Dunn, seconded by Dunton. Roll Call: all ayes. Motion carried.

10. NEW BUSINESS:

- a. Mulch quote from Miracle Midwest for \$2,673 for 140 cubic yards of engineered safety mulch delivered. Motion to approve by Dunn, seconded by Goodridge. Roll call: all ayes. Motion carried.

11. COMMENTS FROM THE PUBLIC: Krista Gardner (419-376-8334) wants to plant a pin oak tree with a plaque in memory of her mother on June 17, 2017 on the North-West corner of the park property. Velliquette will meet with her at Anstead to determine a good location, because of potential parking lot extension, and future shelter that is being donated by Lion's Den.

12. COMMISSIONER'S COMMENTS: Dunn mentioned the TMACOG email that she forwarded, about contacting state representatives asking that Great Lakes funding isn't taken away. Dunton will draft a letter on behalf of the park board to the eight representatives. Goodridge wants to speak to Clements about writing RFP for phase two of skate park repairs. Goodridge also wants to see 3B's expense budget. Crandell said they used to provide that information every year. 3B has started taking younger children, recruiting children away from community education programs. 3B has expanded to the point that they have begun using fields outside of White park where their contract is, which is causing issues with scheduled community ed usage. 3B's highest ranked teams will use White park, and send lesser ranked teams elsewhere. Velliquette will setup meeting with president of 3B. Issue was raised that a lot of improvements done to the park by 3B are exclusively used by 3B, not the community. Velliquette said COW budget meeting is Thursday, and would like as many board members to attend as possible.

13. ADJOURNMENT: Motion to adjourn made by Dunn, seconded by Smith, all ayes. Motion carried. Meeting was adjourned at 8:23 p.m. by Velliquette.

Respectfully submitted

Joan Dunton, Park Board Secretary