

PARK COMMISSION MEETING MINUTES  
Bedford Township Hall  
8100 Jackman Road  
November 28, 2016  
7:00 P.M.

PRESENT: Connie Velliquette, Sally Dunn, Lew Smith, Jerry Goodridge & Joan Dunton.

EXCUSED: None

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Vice-Chair Connie Velliquette, with the Pledge of Allegiance.

APPROVAL OF AGENDA: Velliquette would like to add the Bedford Fence Bid under Old Business and a Survey discussion and a Township Liaison discussion under New Business. Motion was made by Dunn, seconded by Dunton to approve the revised agenda. Motion carried.

ELECTION OF OFFICERS: Motion was made by Dunn, seconded by Dunton to open the nomination for Chair. Motion carried. Motion was made by Goodridge, seconded by Dunn to nominate Connie Velliquette for Park Commission Chair. Motion carried. Motion was made by Dunn, seconded by Goodridge to close the nomination for Chair. Motion carried. Motion was made by Dunn, seconded by Goodridge to appoint Connie Velliquette to the position of Chair for the Park Commission. Motion carried on a roll call vote as follows: Ayes: Dunn, Goodridge, Dunton, Smith, and Velliquette. Nays: None. Excused: None.

Motion was made by Dunn, seconded by Goodridge to open the nomination for Vice-Chair. Motion carried. Motion was made by Dunn, seconded by Dunton to self-appoint Sally Dunn for Vice-Chair. Motion carried. Motion was made by Dunn, seconded by Smith to close the nomination for Vice-Chair. Motion carried. Motion was made by Smith, seconded by Dunton to appoint Sally Dunn as Vice-Chair for the Park Commission. Motion carried on a roll call vote as follows: Ayes: Dunn, Goodridge, Dunton, Smith, and Velliquette. Nays: None. Excused: None.

Motion was made by Dunn, seconded by Goodridge to open the nomination for Treasurer. Motion carried. Motion was made by Goodridge, seconded by Dunn to nominate Lew Smith for Treasurer. Motion carried. Motion was made by Dunn, seconded by Goodridge to close the nomination for Treasurer. Motion carried. Motion was made by Dunn, seconded by Goodridge to appoint Lew Smith as Treasurer for the Park Commission. Motion carried on a roll call vote as follows: Ayes: Dunn, Goodridge, Dunton, Smith, and Velliquette. Nays: None. Excused: None.

Motion was made by Dunn, seconded by Dunton to open the nomination for Secretary. Motion carried. Motion was made by Goodridge, seconded by Dunn to nominate Joan Dunton as Secretary. Motion carried. Motion was made by Dunn, seconded by Goodridge to close the nomination for Secretary. Motion carried. Motion was made by Dunn, seconded by Smith to appoint Joan Dunton as Secretary for the Park Commission. Motion carried on a roll call vote as follows: Ayes: Dunn, Goodridge, Dunton, Smith and Velliquette. Nays: None. Excused: None.

ALLOCATION OF THE PARKS: Each Park Commission member chose the Park they would like to oversee as follows: White Park – Velliquette, Samaria Park – Dunn, Indian Creek Park – shared by Velliquette and Dunn, Ansted Park – Dunton, Carr Park – Smith, and Parmelee Park – Goodridge.

APPROVAL OF MINUTES: Motion was made by Dunn, seconded by Smith to approve the minutes of the November 14, 2016 Park Board meeting as written. Motion carried.

**SECRETARY'S REPORT:** Dunton reported the Park Commission received a Thanksgiving card from Mannik Smith Group and the 2017 renewal information from Michigan Recreation & Park Association.

**TREASURER'S REPORT:** Motion was made by Smith, seconded by Dunton to approve the Treasurer's report with expenses totaling \$1,119.90. Motion carried on a roll call vote as follows: Ayes: Dunn, Goodridge, Dunton, Smith, and Velliquette. Nays: None. Excused: None.

**PRESENTATION: Garnet Francis, Deputy Clerk:** Francis handed out keys to the parks to each newly elected board member along with a copy of the rules and regulations. She reminded the board that Bedford's five-year Recreation Plan is due to be done in 2017 and suggested they put the park survey in the March issue of the Township newsletter and include the cost of the plan in their 2017 budget.

**COMMUNITY EDUCATION:** No report.

**COMMENTS FROM THE PUBLIC:** None.

**OLD BUSINESS:**

**Carr's Grove Park:** No report.

**Samaria Park:** Velliquette reported the tree lighting event was heavily attended.

**White Park:** The pickleball courts are still being used, even in the cold weather.

**Parmelee Park:** No report.

**Indian Creek Park:** No report.

**Ansted Park:** No report.

**Adopt A Park:** Dunn reported she is still working to meet with team leaders.

**Bedford Fence Quote:** Motion was made by Dunn, seconded by Dunton to accept the bid from King Fence for work at Ansted Park for \$7,785.50. This includes replacing one of the broken parts of the present fence, changing the size and location of the opening so the maintenance tractors can fit through, and putting up the farmer's fence along the southeast side. Motion carried on a roll call vote as follows: Ayes: Dunn, Dunton, Goodridge, Smith and Velliquette. Nays: None. Excused: None.

**NEW BUSINESS:**

**Set the 2017-2018 Meeting Schedule:** Motion was made by Dunn, seconded by Smith to accept the meeting schedule for 2017-2018 as presented with the decision on whether to cancel or change the December 25, 2017 meeting to be decided at a later date. Motion carried.

**Budget meeting dates:** The board decided to hold a Committee-of-the-whole meeting on December 19, 2016 at 6:00 p.m. to work on the 2017-2018 budget. Francis will give them a copy of the spreadsheet they used last year. Motion was made by Goodridge, seconded by Smith to cancel the December 26, 2016 meeting due to the holiday. Motion carried.

**Pricing for Community Center and Shelter Usage for 2017:** Motion was made by Dunn, seconded by Goodridge to keep the 2017 rental prices of the Community Centers and the park shelters the same as last year. (\$250.00 usage fee + \$200.00 refundable deposit for the Community Centers; \$100.00 usage fee + \$200.00 refundable deposit for employees, committee members, non-profit organizations, or a funeral; and \$25.00 for shelter rentals). Motion carried.

**Park Survey for the 5-year Recreation Plan:** Velliquette would like each board member to look at the past survey and bring any changes, additions, or ideas to the next meeting.

**Township Liaison:** The Township Supervisor, Pirrone, asked Velliquette if she thought the Park Board really needed a liaison. Discussion followed and Velliquette, Smith, and Dunn thought it would be beneficial because in the past, the liaison has provided helpful ideas, shared valuable information, and has cultivated a good relationship between the park board and the township board. Goodridge was concerned as to who might be appointed, so he doesn't think it is necessary, and Dunton was undecided.

COMMENTS FROM THE PUBLIC: Tim McAfee, 9837 Pamela Drive – He spoke in favor of the Park Board having a Township liaison and he would like to see the parks be more handicap accessible.

COMMISSIONER'S COMMENTS:

Dunn – She welcomed the newly elected members.

Smith – He congratulated everyone, thinks it will be a good board and a good four years.

Goodridge – He feels they will all work together as a team.

Velliquette - She congratulated the board members and she too, feel they will be a good team.

ADJOURNMENT: Velliquette moved to adjourn the meeting at 8:20 p.m., seconded by Dunn.

Joan Dunton  
Park Board Secretary

Nancy Gin  
Recording Secretary

Upcoming Meetings:

December 12, 2016 - 7:00 p.m. - Regularly scheduled meeting

December 19, 2016 - 6:00 p.m. - COW meeting (to discuss budget)

December 26, 2016 - meeting cancelled due to the holidays

January 9, 2016 - 7:00 p.m. - Regularly scheduled meeting