

**Bedford Township
 Temperance, MI 48182-0607
 Board of Zoning Appeals (BZA)
 Application For Variance**

This "Application for Variance" will not be accepted if incomplete. All required materials [nine (9) copies of construction drawings, site plans, and supporting materials] must be received, coupled with the \$275.00 application variance fee, at least twenty (20) days prior to the next scheduled Board of Zoning Appeals (BZA) meeting/hearing. Local newspaper publication and a variance notification mailing to residents, within three hundred feet (300') of the property parcel line, will be done at least fifteen (15) days before meeting date.

Applicant Information

Name: _____ Phone Number: _____
 Address: _____ E-Mail Address: _____

Other Information (If different Than Applicant/Owner)

Name: _____ Phone Number: _____
 Address: _____ E-Mail Address: _____

Property/Parcel Information

Address/Location _____
 Permanent Parcel I.D.#: 58-02-_____ Zoning District _____
 Approximate Property Size _____ Other _____

Applicant is requested to attach a comprehensive letter (signed and dated) giving appropriate background information, description of variance(s) sought, the miscellaneous circumstances affecting your proposed request, and "hardship or practical difficulty". Please be very detailed and specific in this letter.

Please attach detailed drawing/diagrams, which indicate the proposed variance(s) request. The site plan should be drawn to scale and include all necessary dimensions as well as existing and proposed property lines. In cases involving lot splits/divisions, include a drawing of all existing and proposed lines with complete dimensions and subject area calculated (square feet, acres, etc.). Note: Variances to obtain "building permits" will be valid for six (6) months from the date of the Board's variance approval.

I hereby attest that the information on this form is true and accurate to the best of my knowledge.

 Signature of Applicant Print Name of Applicant Date

I (Owner of Property) hereby grant permission for members of the Bedford Township Board of Zoning Appeals (BZA), Building Department Staff, or their designee to enter the above-described property for the purpose of gathering information related to this application or related business.

 Signature of Owner Print Name of Owner Date

For Office Use Only		
Date Received _____	Fee Paid _____	Receipt Number _____
Material(s) Submitted (please check): Site Plan _____		Construction Plans _____
Signed & Dated Letter Informational Letter _____		Legal Description _____
Application Received By: _____		