

BEDFORD TOWNSHIP BOARD

June 2, 2020

7:00 p.m.

AGENDA

1. CALL TO ORDER

PLEDGE OF ALLEGIANCE & PRAYER

2. APPROVAL OF AGENDA

3. CONSENT AGENDA

Agenda Committee Recommends to:

A. Approve and place on file the Minutes of the May 19, 2020 regular meeting of the Bedford Township Board;

4. PRESENTATIONS

5. PUBLIC COMMENT (Comments limited to 2 minutes, for board agenda items only)

6. STAFF REPORTS

A. Approval of Ordinance Department courtesy notice for a violation

7. UNFINISHED BUSINESS

8. NEW BUSINESS

A. Vouchers for Payment

B. Approval of Michigan Township Association dues for July 1, 2020 to June 30, 2021

C. Renewal of Delta Dental Contract for Bedford Township from July 1, 2020 through June 30, 2021

D. Approval of a salary and benefit package for the Deputy Treasurer

E. Financing of the renovations/repairs to Fire Station 1

9. COMMENTS FROM THE PUBLIC (Comments limited to 5 minutes for each individual)

10. COMMENTS FROM TOWNSHIP BOARD MEMBERS

INFORMATION

ADJOURNMENT AT 10:00 p.m.

The Township of Bedford will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon one week's notice to the Township of Bedford. Individuals with disabilities requiring auxiliary aids or services should contact the Township of Bedford by writing or calling the following:

Paul Pirrone, Township Supervisor

8100 Jackman Road, Temperance, MI 48182 Telephone: 734-224-7321

Bedford Township Mission Statement

The mission of the Bedford Township Board is to promote the public's general health, safety, and welfare, as well as maintain infrastructure, promote economic development, and serve all residents equally through the ethical standards required of public officials and public employees, according to the statutes of the State of Michigan that govern General Law Townships.

Public Comment Time

Bedford Township operates under rules of parliamentary procedure, which states, "Citizens have the right to attend the meetings and be permitted to address the body on matters that are relevant to business". The Township Board furthermore "Encourages" your input, addressing the Board through the Chair. Public Comment time is an opportunity for comments and questions, please be respectful to the Board, audience and outside viewers. Board members shall also respect those addressing the board. Thank you for your participation.

BEDFORD TOWNSHIP BOARD MINUTES
8100 JACKMAN ROAD, TEMPERANCE, MI 48182
May 19, 2020 - 7:00 p.m.

MEETING HELD THROUGH MICROSOFT TEAMS VIDEO CONFERENCING

PRESENT:

Paul Pirrone, Supervisor
Trudy Hershberger, Clerk
Paul Francis, Treasurer

TC Clements, Trustee
Craig Montri, Trustee
Rick Steiner, Trustee
Nancy Tienvieri, Trustee

ALSO PRESENT: Phil Goldsmith, Township Attorney; Damon Cecil, Ordinance Supervisor

The Regular Meeting of the Bedford Township Board was called to order by Pirrone at 7:00 p.m. followed by the Pledge of Allegiance and Prayer led by Bob Tienvieri.

APPROVAL OF AGENDA – Motion was made by Steiner, seconded by Clements to approve the agenda as submitted. Motion carried on a roll call vote as follows: Ayes: Steiner, Clements, Montri, Francis, Tienvieri, Hershberger & Pirrone. Nays: none. Absent: none.

CONSENT AGENDA

The Consent Agenda contained the following items for approval:

The May 5, 2020 Township Board Minutes;

The General, Savings, Pooled Funds and CD reports from the Treasurer;

The Revenue/Expense report and Balance sheet for the period ending April 30, 2020;

Motion was made by Tienvieri, seconded by Clements to approve the consent agenda after pulling the Revenue/Expense report and Balance sheet off for discussion. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Clements, Francis, Steiner, Montri, Hershberger & Pirrone. Nays: none. Absent: none.

PUBLIC COMMENT

Gail Keane, 1056 W. Temperance – opposes the Board voting on Resolutions dealing with political issues on behalf of the residents without a public hearing and against prayer at Government meetings.

Judy Freeman, 6813 Brentridge – is uncomfortable with having to leave her name with an ordinance complaint.

Aaron Adler, 3873 Meadowview – concerned over contract tracing.

LaMar Frederick, 3254 Deer Creek – spoke to the funding of the Fire Station repairs and is opposed to the Board voting against HR-6666.

UNFINISHED BUSINESS

APPROVAL OF THE BEDFORD TOWNSHIP BOARD AND ADMINISTRATIVE POLICIES

MANUAL – Tienvieri and Hershberger worked together to update this policy which was originally created by Tienvieri, Steiner and O'Dell. Motion was made by Tienvieri, seconded by Steiner to adopt the Board and Administrative Policy Manual, as presented. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Steiner, Francis, Clements, Montri, Hershberger & Pirrone. Nays: none. Absent: none.

NEW BUSINESS

APPROVAL OF THE REVENUE/EXPENSE REPORT AND BALANCE SHEET FOR THE

PERIOD ENDING APRIL 30, 2020 – Tienvieri pulled this from the consent agenda because she noticed many funds were overbudget and money was spent before budget amendments were brought before the Board. Hershberger explained that this is addressed in the Policy which was just approved and that prior to a purchase the budget should be checked to make sure the money is there. Discussion followed and it was determined that the Finance Director will send out weekly

reports to department heads of the current status of their budget. Motion was made by Tienvieri, seconded by Clements to approve the Balance Sheet for the period ending April 30, 2020, as presented. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Clements, Montri, Steiner, Francis, Hershberger & Pirrone. Nays: none. Absent: none.

VOUCHERS FOR PAYMENT – Francis questioned a computer purchase from LaScala. Pirrone purchased a laptop in order to join these videoconferencing meetings. Francis reminded him it is now a Township asset which can be FOIAed. Motion was made by Hershberger, seconded by Clements to approve the following vouchers for payment: General Fund-\$103,698.68, Fire District-\$19,935.28, Police Fund-\$2,090.97, Park Fund-\$4,848.74, Transit System Fund-\$36,959.00, Library Operating Fund-\$402.40, Water Revenue Fund-\$1,824.61, Stonegate SAD-\$224.50, Downtown Dev. Authority-\$1,975.00, Sewer Operation & Main. Fund-\$441,739.72, & Trust and Agency Fund-\$269.00 for a total of \$613,967.90. Motion carried on a roll call vote as follows: Ayes: Hershberger, Clements, Montri, Francis, Tienvieri, Steiner & Pirrone. Nays: none. Absent: none.

APPROVAL OF A RESOLUTION TO ESTABLISH RESIDENTIAL & COMMERCIAL MECHANICAL PERMIT FEE SCHEDULES – Willing, Building Department Administrative Assistant explained the need to have this fee. Since the fee schedule is part of the Construction Code Ordinance, it needed to be done through a Resolution. Motion was made by Tienvieri, seconded by Steiner to adopt the Resolution to establish Residential & Commercial Mechanical Permit Fee Schedule. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Steiner, Francis, Montri, Clements, Hershberger & Pirrone. Nays: none. Absent: none.

APPROVAL OF AN RFP TO PROVIDE AUDIT SERVICES – Hershberger presented the bids. All three companies received good reviews. Discussion followed regarding accepting the second lowest bid over the low bid because the owner of the firm is a Bedford resident and the company has a second office in Toledo. Also, Pirrone reported that this owner stated that if it doesn't cost them more to do the Audit each year, they will not increase their fees. Motion was made by Francis, seconded by Montri to accept the bid for Auditing services for the year 2020-2021 which was submitted by Rehmann. Motion carried on a roll call vote as follows: Ayes: Francis, Montri, Tienvieri, Steiner, Clements, Hershberger & Pirrone. Nays: none. Absent: none.

APPROVAL OF THE NOXIOUS WEED MOWING BID – Only one bid was received which was from the same company used last year. Cecil mentioned they did an excellent job and will be charging the same price. Motion was made by Montri, seconded by Tienvieri to approve the bid from Cutting Edge Lawn & Landscape at the \$45.00 per hour rate, as proposed. Motion carried on a roll call vote as follows: Ayes: Montri, Tienvieri, Clements, Steiner, Francis, Hershberger & Pirrone. Nays: none. Absent: none.

APPROVAL OF A COURTESY NOTICE FROM THE ORDINANCE DEPARTMENT FOR A VIOLATION OF A TOWNSHIP ORDINANCE – Cecil explained sometimes residents aren't aware they are in violation and this would be a friendly way to let them know. Much discussion followed regarding the format of these notices and what should appear on them. Tienvieri and Steiner are going to work with Cecil on this and bring it back to the Board.

APPROVAL OF AMENDMENT #3 TO THE BEDFORD TOWNSHIP RETIREE HEALTH REIMBURSEMENT ARRANGEMENT – Hershberger explained there are no changes, it is just a requirement of the Plan Administrator to have a new agreement signed. Motion was made by Steiner, seconded by Clements to approve Amendment #3 to the Bedford Township Retiree Health Reimbursement Arrangement, as presented. Motion carried on a roll call vote as follows: Ayes: Steiner, Clements, Francis, Montri, Tienvieri, Hershberger & Pirrone. Nays: none. Absent: none.

APPROVAL OF THE REFUNDABLE AGREEMENT WITH CONSUMERS ENERGY FOR ELECTRICAL WORK AT FIRE STATION 1 – Hershberger explained the Township is required to pay \$11,885.00, which will be reimbursed back to the Township through rebates based on energy use over the next five years. Motion was made by Steiner, seconded by Tienvieri to accept the proposed Consumer Energy Rebate Program for \$11,885.00. Motion carried on a roll call vote as follows: Ayes: Steiner, Tienvieri, Clements, Francis, Montri, Hershberger & Pirrone. Nays: none. Absent: none.

APPROVAL OF A MODIFICATION TO AGREEMENT WITH JAMES JACOBS ARCHITECTS FOR RENOVATIONS TO FIRE STATION 1 – Jacobs explained his initial fee was to provide design and construction documents. These additional charges are to cover the bidding process and construction administration services. Motion was made by Clements, seconded by Tienvieri to approve the request for the fixed fee of \$5,000.00 to Jim Jacobs for work performed and approval of payment not to exceed \$12,000.00 based on the enclosed rate schedule, as presented. Motion carried on a roll call vote as follows: Ayes: Clements, Tienvieri, Steiner, Montri, Francis, Hershberger & Pirrone. Nays: none. Absent: none. Discussion followed regarding the funding of this project.

APPROVAL OF CHANGE ORDER #5 FOR RENOVATIONS TO FIRE STATION 1 – There are three items on this change order. The first is a deduction of \$799.00 from the duct work approved in change order 4. The other two charges are to repair two areas of bowed bricks for \$3,941.00 each. Motion was made by Clements, seconded by Francis to approve change order #5 for \$7,083.00 as an additional expenditure to the repair and construction of Fire Station 1. Motion carried on a roll call vote as follows: Ayes: Clements, Francis, Montri, Tienvieri, Steiner, Hershberger & Pirrone. Nays: none. Absent: none. Jacobs updated the Board mentioning June 19th is the target date of completion.

APPROVAL TO RENEW SERVICE CONTRACTS FOR 10 ROOF INSPECTIONS WITH T-J ROOFING – Discussion ensued over whether the Park Board or 3B Baseball are responsible for the concession stand building at White Park. Motion was made by Tienvieri, seconded by Steiner to approve the agreements with T.J. Roofing for \$3,100.00 to inspect the listed facilities unless the roof at White Park is not a responsibility of the Township, at which time it becomes \$2,850.00. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Steiner, Clements, Montri, Francis, Hershberger & Pirrone. Nays: none. Absent: none.

APPROVAL TO CHANGE THE INTERNET SERVICE RECEIVED FROM BUCKEYE BROADBAND – Hershberger received quotes from Buckeye regarding increasing the internet capabilities at the Township. The Township IT company suggested we get 50/20. Motion was made by Tienvieri, seconded by Steiner to approve changing the internet speed at the Township to 50MB download and 20MB upload using fiber optic cables. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Steiner, Montri, Francis, Clements, Hershberger & Pirrone. Nays: none. Absent: none.

APPROVAL OF THREE AED UNITS FOR THE SHERIFF'S DEPARTMENT – This is to replace three AED units in the Sheriff's vehicles which were under recall at a reduced price. Motion was made by Clements, seconded by Steiner to approve the purchase of three AED units for the Sheriff's vehicles at a cost of \$1,033.32, as presented. Motion carried on a roll call vote as follows: Ayes: Clements, Steiner, Francis, Montri, Tienvieri, Hershberger & Pirrone. Nays: none. Absent: none.

APPROVAL OF A RESOLUTION TO PUBLICLY OPPOSE THE TRACE ACT – Montri brought this to the Board because he wanted to make a public statement as he is concerned House bill 6666, if passed, would infringe upon citizens rights. Tienvieri felt the Board did not have the

authority to act on behalf of the citizens of Bedford. Motion was made by Montri to approve a Resolution to publicly oppose the proposed bill HR-6666, the COVID-19 Testing, Reaching and Contacting Everyone (TRACE) Act, along with any other attempt to force so called contract tracing upon the citizens of this Township. Motion failed due to lack of support.

COMMENTS FROM THE PUBLIC

LaMar Frederick, 3254 Deer Creek – pleased the Board did not move forward with the Resolution to publicly oppose the Trace Act.

Jodi Russ, 1273 Winding Way – as Head Librarian at Bedford Branch Library, she explained the internet service at the Library and mentioned she is against a Township Official speaking as a representative of the entire Township.

Gail Keane, 1056 W. Temperance – thanked Tienvieri for her work on the Policy manual, spoke to the purchase of a laptop and does not want a Board member speaking on her behalf.

Dale Track, 2842 Sanibel – thanked Mr. Francis for his years of service to the Township.

REPORT FROM TOWNSHIP BOARD MEMBERS

Steiner – asked residents to stay healthy and do the right thing for themselves and those around them.

Clements – congratulated Tienvieri and thanked Hershberger and Steiner for their help on getting the Board Policy Manual written and stated it is now the Boards job to live by it.

Francis – he has enjoyed the time he has been allowed to serve the residents of Bedford Township these past 15 ½ years and feels he is leaving his department in the very capable hands of his Deputy; in his opinion, he recommends the Board finance the Fire Stations repairs as this will give the Township some flexibility through these tough financial times and the Township will not have to sacrifice using working capital it might need.

Montri – believes the Sheriff's race is the most important local race in this years elections and urges residents to see if their future Sheriff will stand up and protect the Constitution and individual liberties or enter into a police state; and mentioned he felt he was representing some residents in his effort to oppose the TRACE Act.

Tienvieri – stated the Trustees are equal to the three elected officials on the Board, with equal voting, authority and rights. However, she does not feel they are treated as equals nor are they always informed as to what is going on within the Township building. She again mentioned that budget adjustments should be made prior to purchases.

Hershberger – let Paul Francis know it has been a pleasure working with him these past 15 years as he has always fought for what he believed was best for the citizens; she wished him well in his retirement with Garnet and jokingly let him know the employees were going to miss his Friday bagels/donuts. She let the voters on the permanent absentee list know that their AV applications would be going out the end of this week; the State is mailing out AV applications to all other voters; and as of today, the polls will still be open on August 4th so those who do not return their applications can still go to the polls and vote. She let Tienvieri know she will look into the computer issues she is having on the Trustee computer. And even though the Township has been closed to the public, workers have been working and answering the phones, but Monday, the 25th is Memorial Day, so the Township will be closed, closed.

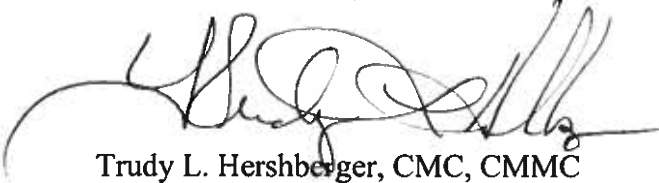
Pirrone – mentioned he needed to purchase the laptop to join in these meetings, but he only purchases what is absolutely necessary; he is opposed to financing the Fire Station repairs; updated the Board on the lawsuit regarding a resident in Prairie Woods who is running a business out of his home. The resident has rented another location for his business, but still insists on bringing his box truck home at night; the Fire Chief is working on an emergency plan to bring workers back to

work; Local 886 is working on the sidewalk project at the Library; the Police Memorial concrete is also being formed-up and poured this week; thanked the EMS workers for their work; mentioned the Park Board made the decision to close some of the Parks, but the walking trails at Ansted, Indian Creek and Wheeler Preserve are still open; and mentioned he will miss Mr. Francis.

Tienvieri – asked the Attorney questions regarding the lawsuit and hopes any decisions regarding it come to the Board.

ADJOURNMENT

The meeting was adjourned at 9:35 p.m.

A handwritten signature in black ink, appearing to read 'Trudy L. Hershberger', written over a horizontal line.

Trudy L. Hershberger, CMC, CMMC
Bedford Township Clerk

Nancy Gin
Deputy Clerk/Recording Secretary

BEDFORD TOWNSHIP
8100 JACKMAN ROAD, TEMPERANCE, MI 48182
APPROVED PMT. REPORT THROUGH 6/2/2020

8A

CODE	PAGE	TOTAL
101 GENERAL FUND	pg. 1 - 2	\$42,975.94
206 FIRE DISTRICT	pg. 2	\$22,936.84
207 POLICE FUND	pg. 2	\$2,808.92
208 PARK FUND	pg. 3	\$244.32
271 LIBRARY FUND	pg. 3	\$4,939.92
494 DOWNTOWN DEV. AUTHORITY	pg. 3	\$308,510.30
590 SEWER O & M FUND	pg. 3	\$138.01
701 TRUST & AGENCY FUND	pg. 3 - 4	\$38,288.11
Grand Total		\$420,842.36



Michigan Townships Association
PO Box 80078
Lansing, MI 48908-0078

MTA Dues Invoice
May 15, 2020

RECEIVED

MAY 18 2020

BEDFORD TOWNSHIP
CLERK

Due Date: **July 1, 2020**

Township ID: O-2198

County: Monroe Co.

ATTN: Trudy L. Hershberger

IMPORTANT

**Please make a photocopy of this page
and send it with your check.**

Bedford Twp.
8100 Jackman Road
Temperance, MI 48182-0507

Annual Dues

- 1. Your annual dues payment for July 1, 2020 to June 30, 2021 is: \$6,771.04
- 2. Your Legal Defense Fund contribution for the year is (optional): \$203.13

Your dues and LDF total: **\$6,974.17**

Choose an Unlimited MTA Online Learning Subscription (optional)

All members of your township team, including volunteers, will have access to the courses included in the package you choose. Please see the enclosed flyer and the back of this page for more details. Try before you buy - your FREE trial is available until July 1st.

- | | | | | |
|-------------------------|--|--------------------------------|---|----|
| Please
Choose
One | <input type="checkbox"/> Premium Pass (ALL courses included)
<input type="checkbox"/> Plus Package
<input type="checkbox"/> Essentials Package | \$ 1,900
\$ 1,000
\$ 750 | Please enter the
selected package
PRICE here: | \$ |
|-------------------------|--|--------------------------------|---|----|

Please total the green and gold boxes above and enter the amount enclosed: \$

Notes:

1. Please make a photocopy of this page and send it with your check.
2. Your dues were calculated using method 5 as described on the reverse side of this sheet.
3. MTA Online subscription prices are discounted for 2020 - 2021 to help ensure members have access to education during the crisis.
4. MTA's EIN number is: 38-1536994. IRS Disclosure: MTA dues payments are not deductible as a charitable contribution for federal income tax purposes.
5. If you have any questions, please email service@michigantownships.org or call us at (517) 321-6467.



Thank you very much for supporting strong township government!

Understanding the Great Value in MTA's New Online Learning Subscriptions

MTA is concerned that all members of your township team and volunteers continue to have an opportunity to learn from our experts while staying safe during this crisis period. We created the subscription packages to make it simple and economical for our members to take advantage of the wide variety of topics available. If you haven't already, we encourage you to use our FREE trial described here: <https://bit.ly/MTAfreetrial> Package details are at <https://www.michigantownships.org/mtaonline.asp>.

Key Advantages of MTA Online

- Continued development for elected and appointed officials, deputies, and volunteers – even new joiners until (and after) live education is resumed
- An economical way to now include those who may not have otherwise gone to classes
- Convenience of taking the courses while working from home, or at any time 24 hours a day 7 days a week

The courses included in each subscription level are also described in the enclosed flyer. In summary, the **Premium Pass includes all MTA online courses and all new webcasts for your entire team for a year. Plus, it includes nine of our Township Governance Academy courses, allowing you to make significant progress towards this distinctive townships career achievement.**

The other two subscriptions step down in price and what is included. Pricing is as follows:

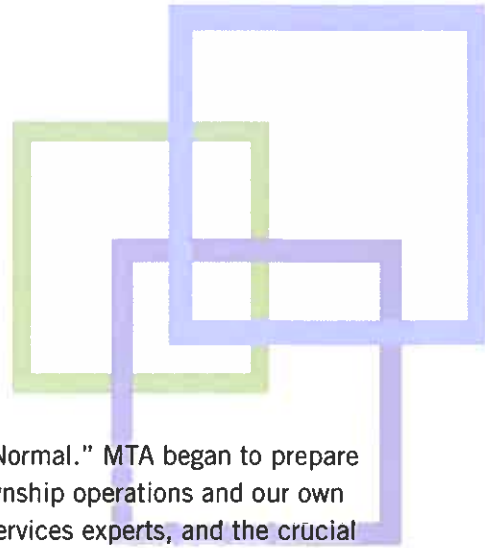
Subscription	Pricing for unlimited access by ALL your township team	Estimated value if just ONE participant took the included courses separately
Premium Pass	\$1,900	\$4,032
Plus Package	\$1,000	\$1,414
Essentials Package	\$ 750	\$863

Premium Pass members can get access to *New Officials Training, Treasurer's Guide to Tax Collecting and Board of Review Training* (both Basics and Advanced) from April to June of each year. All other class titles are available year-round.

Explanation of Dues Determination

Your dues were determined by the method number stated in the notes on your Dues Invoice:

1. Minimum dues of \$189 per year
2. Standard dues formula, which is calculated as:
 - 2019 Taxable Value (TV) x \$15.05 per million, PLUS
 - 2018-2019 state shared revenues and city, village and township revenue sharing (CVTRS) x \$1.7376 per thousand
3. Graduated cap of \$5,816 (townships with TV of \$290-599 million)
4. Graduated cap of \$5,990 (TV of \$600-999 million)
5. Graduated cap of \$6,771 (TV greater than \$1 billion)
6. Year on year increase capped at 10% above 2019-2020 dues



Dear Colleagues,

Our dues renewal letter this year has the theme of “New Ways to Serve You in the New Normal.” MTA began to prepare for the COVID-19 impacts in January—anticipating state policy changes, changes in township operations and our own MTA activities, including Conference, live training, access to our Member Information Services experts, and the crucial information you would need.

As the situation unfolds, we have taken steps to help you and your community during the recovery period.

- Your deeply respected and effective advocacy team was instrumental in advising the Governor and the Legislature on Open Meetings, Freedom of Information Act, township operations and fiscal impacts, and this dialogue continues intensively. MTA is on the frontline as your advocate fighting for laws that empower township government and blunt the erosion of local control. Michigan’s townships speak with one voice through our team in Michigan and through our national association in Washington, D.C.
- In just the last months, you have gained comprehensive and timely coronavirus-related knowledge through *Township Focus* magazine, our emailed newsletters, podcasts and new innovations such as the live “MTA Q&A” video series. Our goal is that you can confidently make the decisions and changes needed to succeed in these times.
- Your hundreds of individual discussions with our Member Information Services team, MTA’s in-house experts, have resulted in your being better prepared to act and our teams being better aware of your needs, complications and interests.

To help continue your team’s professional development, we have created “*MTA Online*,” which is a very cost-effective addition to the education normally offered at Conference and at our workshops across the state. New **unlimited access by all township team members and volunteers** is available in three subscription tiers ranging from the essential courses up to the advanced and “hot” topics that highly experienced township leaders need. The pricing for full township access has been set intentionally low. We urge you to review the enclosed flyer, visit www.michigantownships.org/mtaonline.asp and consider supporting this program and your colleagues’ learning with your subscription. A free trial is available until July: bit.ly/MTAfreetrial

Thank you again for your leadership in your community and for your support of strong township government for Michigan.

I wish you and your colleagues, families and communities the best as we recover from this challenge and work towards the future.

Neil Sheridan

Neil Sheridan
MTA Executive Director
Enclosures



Advancing local democracy by fostering township leadership and public policy essential for a strong and vibrant Michigan.

New Options for Townships in 2020



MTA Online: Unlimited online learning access

MTA gave free trial access to our Essentials Package as part of our coronavirus response. Now you can upgrade to the Plus Package or Premium Pass, or renew the Essentials Package, to give access to your entire township team for a full year.



Option 1. Premium Pass

Includes year-round access to every title in our Essentials and Plus packages as well as 10 additional courses, nine of which are Township Governance Academy courses. Visit www.michigantownships.org/mtaonline.asp for a full list of titles.

NEW courses coming this summer

- *Elections Tips & Fundamentals*
- *Emerging Issues in Planning & Zoning*

UPDATED course elements

- *Cemetery Management*
- *Roles & Functions of the ZBA*

BONUS courses offered April to June

- *New Officials Training*
- *Treasurer's Guide to Tax Collecting*
- *Board of Review Basic & Advanced Training*

A \$4,032 PER PERSON value for just \$1,900 for your ENTIRE TOWNSHIP TEAM

Option 2. Plus Package

Get access to all 10 titles listed in Option 3, **plus** five more specialized topics that take your township in-depth on additional services some townships provide. Titles include:

- *Cemetery Management*
(new updated elements)
- *Governing an Accountable Fire Department*
- *Intro to Planning & Zoning*
- *Roles and Functions of the ZBA*
(new updated elements)
- *Ordinance Enforcement*

Coming soon ...

- *Emerging Issues in Planning & Zoning*

A \$1,400 PER PERSON value for just \$1,000 for your ENTIRE TOWNSHIP TEAM

Option 3. Essentials Package

Offers access to 10 of our top online courses, featuring topics designed for all board members and required knowledge for all townships. Titles include:

- *Accounting & Payroll*
- *Building a Better Budget*
- *Effectively Exercising Board Authority*
- *Exploring Township Revenue Sources*
- *Meeting Misconceptions*
- *Secrets to Great Board Meetings*
- *Spending Public Money*
- *Special Assessment Procedures*
- *Taxation Trouble Spots*
- *Who Gets Paid What ... and How?*

A \$800 PER PERSON value for just \$750 for your ENTIRE TOWNSHIP TEAM

8C

BEDFORD TOWNSHIP

Memo

To: Township Board Members
From: Trudy L. Hershberger, CMC
CC:
Date: May 27, 2020
Re: Dental Insurance Coverage

Attached is the renewal from Delta Dental. The rates have stayed the same as last year.



**Delta Dental Contract
Delta Dental PPO (Point-of-Service)
For
Bedford Township**

This Contract ("Contract") is entered into by and between Bedford Township (the "Contractor") and Delta Dental Plan of Michigan, Inc., a Michigan non-profit corporation ("Delta Dental"). This is a legally binding contract between the Contractor and Delta Dental and is effective on July 1, 2020, the ("Effective Date").

SECTION I - DECLARATIONS

The Benefits available are set forth in this Contract, including the Summary of Dental Plan Benefits. Delta Dental's liability is limited to the Benefits stated herein; subject to all the terms of this Contract having reference thereto. This Declarations Section and the Summary of Dental Plan Benefits supersedes any contrary provision of the subsequent sections of this Contract.

- A. **Effective Date:** 12:01 A.M. Standard Time, July 1, 2020
- B. **First Renewal Date:** July 1, 2021
- C. **Client Number:** 9038-0001
- D. **Rate(s):**

Enrollee only - \$32.51 per month per Enrollee
 Enrollee with one dependent - \$60.81 per month per Enrollee
 Enrollee with two or more dependents - \$117.42 per month per Enrollee

These rates are contingent upon 100 percent enrollment of the eligible members of the defined group and their eligible dependents. Rates do not include any applicable claims taxes.

DELTA DENTAL PLAN OF MICHIGAN, INC.

BY: 

 President and CEO

DATE: May 15, 2020

CONTRACTOR

BY: _____
 (Authorized Signature)
 Trudy L. Hershberger

 (Title)

BY: _____
 (Witnessed By)
 Paul Pirrone

 (Title)

DATE: _____

Delta Dental of Michigan
Renewal Rates for Bedford Township #9038
Effective July 1, 2020

Rates - Non-Retention		
Rates per enrollee per month	Current Rate(s)	Renewal Rate(s)
	07/01/2019 - 06/30/2020	07/01/2020 - 06/30/2021
Enrollee only	\$32.51	\$32.51
Enrollee with one dependent	\$60.81	\$60.81
Enrollee with two or more dependents	\$117.42	\$117.42
Overall Percent Change	0.00%	

Rating Requirements
Minimum client contributions: 100 percent for employee and 100 percent for dependent(s).
Tied to medical: No

Rating Assumptions
Rates do not include any applicable claims taxes. The rates are valid only for the effective date noted above and are guaranteed for a one year non-retention contract.
Self-billing is not allowed and you agree to pay as invoiced each month.
Standard subscriber materials will be provided to you to distribute to your members. These include the Summary of Dental Plan Benefits, Certificate, and ID cards.
Printed dentist directories are not included. You can find participating dentists on our website at https://www.DeltaDentalMI.com .
When an EHB-compliant pediatric dental plan is added to your existing dental benefits, any services included in your current plan that are not covered in the pediatric plan (like orthodontia) will continue to be covered for people under age 19, subject to your current limitations and maximum payment provisions.
The plan specifications are subject to Delta Dental's standard exclusions and limitations, including: <ul style="list-style-type: none"> ➢ Oral exams (including evaluations by a specialist) are payable twice per calendar year. ➢ Prophylaxes (cleanings) are payable twice per calendar year. ➢ People with specific at-risk health conditions may be eligible for additional prophylaxes (cleanings) or fluoride treatment. The patient should talk with his or her dentist about treatment. ➢ Fluoride treatments are payable twice per calendar year for people age 18 and under. ➢ Bitewing X-rays are payable once per calendar year and full mouth X-rays (which include bitewing X-rays) are payable once in any five-year period. ➢ Composite resin (white) restorations are payable on posterior teeth. ➢ Porcelain and resin facings on crowns are optional treatment on posterior teeth. ➢ Implants are payable once per tooth in any five-year period. Implant related services are Covered Services. ➢ Crowns over implants are payable once per tooth in any five-year period. Services related to crowns over implants are Covered Services.

Bedford Township

Memo

To: Township Board
From: Krista Jandasek
Date: May 27, 2020
Re: Deputy Treasurer Salary

I am requesting approval of the salary and full benefits (individual only) for Nicole Knapp, the incoming Deputy Treasurer effective June 1, 2020. The current salary for the Deputy Treasurer is \$50,012.48. Nicole has been employed as a seasonal employee for almost a year and a half in the Treasurers department, she has knowledge and experience in the department. Due to this experience I believe the current salary is appropriate.