

BEDFORD TOWNSHIP BOARD MINUTES
8100 JACKMAN ROAD, TEMPERANCE, MI 48182
August 18, 2020 - 7:00 p.m.
Meeting held through Microsoft Teams video-conferencing

PRESENT:

Paul Pirrone, Supervisor
Trudy Hershberger, Clerk
Krista Jandasek, Treasurer

TC Clements, Trustee
Craig Montri, Trustee
Nancy Tienvieri, Trustee

ABSENT: Rick Steiner, Trustee

ALSO PRESENT: Phil Goldsmith, Township Attorney; Adam Massingill, Fire Chief

The Regular Meeting of the Bedford Township Board was called to order by Pirrone at 7:00 p.m. followed by the Pledge of Allegiance and Prayer led by Bob Tienvieri.

APPROVAL OF AGENDA – Pirrone removed 8F the update on the Lewis Avenue waterline project. Motion was made by Clements, seconded by Jandasek to approve the agenda with the removal of 8F. Motion carried on a roll call vote as follows: Ayes: Clements, Jandasek, Tienvieri, Montri, Hershberger & Pirrone. Nays: none. Absent: Steiner.

CONSENT AGENDA

The Consent Agenda contained the following items for approval:

The August 11, 2020 Township Board Minutes;

The General, Savings, Pooled Funds and CD reports from the Treasurer;

The Revenue/Expense report and Balance sheet for the period ending July 31, 2020;

Motion was made by Tienvieri, seconded by Clements to approve the consent agenda as presented. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Clements, Montri, Jandasek, Hershberger & Pirrone. Nays: none. Absent: Steiner.

PUBLIC COMMENT

Kojo Quartey, President of Monroe Community College - called in to discuss three issues. First, he asked the Board to issue a statement condemning racism and embracing social justice. Secondly, he would like to make sure every resident is counted in the census, and thirdly, he gave an update on the Whitman Center.

LaMar Frederick, 3254 Deer Creek – commented on the Roundabout project and using a water slush fund to relocate the water line.

Gail Keane, 1056 W. Temperance – asked Supervisor to comment on who he was referring to last meeting when he mentioned “crew”, would like more disclosure on park issues, spoke to the roundabout project, and wants clarification on the problem with the lights at the Library.

STAFF REPORTS

APPROVAL TO TRANSITION A SEASONAL TEMPORARY ADMINISTRATIVE ASSISTANT TO PART-TIME ADMINISTRATIVE ASSISTANT IN THE FIRE DEPARTMENT – Massingill explained Heather Kipf-Broadway was hired to be mentored under Captain Dale with the goal of easing the administrative burden as he nears retirement and her hire is included in the 2020/2021 budget. Motion was made by Clements, seconded by Tienvieri to approve the budgeted request to move Heather Kipf-Broadway from seasonal temporary Administrative Assistant to part-time Administrative Assistant at a rate of pay of \$18.50 per hour at a maximum work week not to exceed 30 hours, as per request. Motion carried on a roll call vote as follows: Ayes: Clements, Tienvieri, Jandasek, Montri, Hershberger & Pirrone. Nays: none. Absent: Steiner.

APPROVAL OF A RESOLUTION TO AMEND THE 2020/2021 GENERAL FUND BUDGET

Hershberger explained she is asking for this amendment to the Elections Capital Fund account so funds will be available to purchase a high-speed tabulator. Motion was made by Tienvieri, seconded by Hershberger to approve the Resolution to amend the 2020/2021 General Fund Budget which would increase the Elections Capital account by \$6,500.00. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Hershberger, Jandasek, Montri, Clements & Pirrone. Nays: none. Absent: Steiner.

NEW BUSINESS

VOUCHERS FOR PAYMENT - Motion was made by Hershberger, seconded by Jandasek to approve the following vouchers for payment: General Fund-\$53,971.14, Fire District-\$7,399.56, Police Fund-\$226.30, Park Fund-\$2,982.35, Transit System Fund-\$45.00, Library Operating Fund-\$1,811.41, Indian Acres SAD-\$1,151.65, Lewiston Estates SAD-\$426.75, Stonegate SAD-\$194,843.54, Downtown Dev. Authority-\$1,213.05, Sewer Operation & Main. Fund-\$970.16, & Trust and Agency Fund-\$827.00 for a total of \$265,867.91. Motion carried on a roll call vote as follows: Ayes: Hershberger, Jandasek, Montri, Clements, Tienvieri & Pirrone. Nays: none. Absent: Steiner.

APPROVAL OF A BID FOR A TOWNSHIP HVAC SERVICE CONTRACT – Rawlings has been servicing the Township building for the past 15 years. Tienvieri mentioned she prefers to use a local company, even though their bid was higher. Motion was made by Tienvieri, seconded by Clements to approve a service contract for the HVAC service in all the Township buildings with Rawlings Heating & Cooling, 9030 Secor Road, Suite B, Temperance for the amount of \$11,800.00 for their service contract and the hourly rates presented in their bid. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Clements, Jandasek, Montri, Hershberger & Pirrone. Nays: none. Absent: Steiner. Montri requested the Supervisor ask Rawlings to invoice each building/job separately.

APPROVAL OF A BID FOR A TOWNSHIP ELECTRICAL SERVICE CONTRACT – The two bids received were both from local companies. Motion was made by Montri, seconded by Clements to approve and accept the GLIC Electrical bid. Motion carried on a roll call vote as follows: Ayes: Montri, Clements, Tienvieri, Jandasek, Hershberger & Pirrone. Nays: none. Absent: Steiner.

APPROVAL OF A BID TO INSTALL AND REPAIR/REPLACE LIGHTS AT THE BEDFORD BRANCH LIBRARY – Pirrone explained that this is needed because when the Library lights were converted to LED's, the cost-saving measure to use the current ballasts did not work. Motion was made by Montri, seconded by Tienvieri to accept the proposal from GLIC Electrical for \$3,480.00. Motion carried on a roll call vote as follows: Ayes: Montri, Tienvieri, Clements, Jandasek, Hershberger & Pirrone. Nays: none. Absent: Steiner.

APPROVE THE PURCHASE OF A HIGH-SPEED TABULATOR – Hershberger explained this machine will allow her to use two absentee counting boards which is needed for the number of absentee ballots received. She has requested and received funding from the Federal CARES Act which will cover 50% of the cost of the machine. Motion was made by Hershberger, seconded by Jandasek to accept the quote from Dominion Voting for Central Scanning: Absentee/Vote by Mail Hardware in the amount of \$12,980.00 of which the Township will only be invoiced for half. Motion carried on a roll call vote as follows: Ayes: Hershberger, Jandasek, Tienvieri, Clements, Montri & Pirrone. Nays: none. Absent: Steiner.

DECISION ON HOW TO PROCEED WITH THE JACKMAN ROAD/SMITH ROAD ROUNDABOUT PROJECT – Township Engineer Buschmann and Attorney Goldsmith explained the history of the project and the shortfall of costs. Both recommended the Township delay this project at this time and allow the Monroe County Road Commission to make a new CMAQ grant application for it in 2023. They also advised the Township not to sell any of the property purchased at this time, as it may be needed to complete the project. Goldsmith mentioned the Road Commission is willing to remove concrete, add topsoil and spread seed to make the site safe. Motion was made by Tienvieri, seconded by Clements to not fund the project and notify the necessary agencies and commissions. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Clements, Jandasek, Montri, Hershberger & Pirrone. Nays: none. Absent: Steiner.

COMMENTS FROM THE PUBLIC

LaMar Frederick, 3254 Deer Creek – asked if the HVAC and Electrical Service Contracts were included in the new budget, asked why Voss Electrical wasn't responsible for the problems with the Library lights, and agreed the Township should not sell any of the property purchased for the roundabout.

Gail Keane, 1056 W. Temperance – questioned why Mulch King was paid when they are not in compliance, thanked Tienvieri for her roundabout position, asked for a final accounting on the amount already spent on engineering and legal fees for the roundabout, and spoke to how things are run in the Township.

REPORT FROM TOWNSHIP BOARD MEMBERS

Tienvieri – inquired about the Mulch King comment as she agrees they need to be in compliance.

Pirrone - responded that Mulch King is working with an architect towards compliance.

Tienvieri - mentioned she took issue to the water slush fund comment, as there is no such fund and the term implies improper use of funds; applauded Hershberger for asking for a budget adjustment before spending the money; thanked Pirrone for bidding out the contracts; and commended all the political candidates for collecting their signs in a rapid manner.

Montri – also applauded Hershberger for the way she requested a budget adjustment and for letting the Board know which fund it was for and what it would be used for and commended the Board for being fiscally responsible regarding the roundabout and not over-extending the budget.

Clements – thought Hershberger did a good job with the financial reports in the packet and appreciates the excellent job Jandasek is doing in the Treasurer's department.

Jandasek – thanked Clements for his comments and mentioned the wonderful job Hershberger had done running the recent elections and the preparation of the financial reports.

Hershberger – informed voters that many different absentee applications are being sent out by different organizations and suggested voters call her office if they want to verify they are set to receive a ballot before sending another form to us; reminded Board members that all Newsletter article are due next Wednesday, Aug. 26th; informed the Board that she plans to bring to the next meeting a candidate who has been interviewed for the Finance Manager position; and thanked the Treasurer's department as they were immensely helpful through the election time.

Pirrone – apologized to Jandasek for his comments at the last meeting, as she did an excellent job arranging the financing for the Fire Station and is doing a great job at the very busy drive-thru window which services every department; mentioned he would like the Green Initiative Committee to look into some green landscaping ideas for the cemeteries to help save the Maintenance department time in mowing; he has been appointed to the Lake Erie Transit Board; the new police explorer has been delivered and now needs to be outfitted which may require a budget adjustment.

Hershberger- reminded the Board that the cost of outfitting the Explorer has already been included in the budget and the Township Ordinance restricts some of what can be done at the cemeteries.

Tienvieri – mentioned many Townships bid out cemetery mowing and asked when the Board might consider having a live meeting.

Pirrone – responded saying he is not aware of any change to the Governor's orders.

ADJOURNMENT

The meeting was adjourned at 8:50 p.m.

Trudy L. Hershberger, CMC, CMMC
Bedford Township Clerk

Nancy Gin
Deputy Clerk/Recording Secretary