

BEDFORD TOWNSHIP BOARD MINUTES
8100 JACKMAN ROAD, TEMPERANCE, MI 48182
February 18, 2020 - 7:00 p.m.

PRESENT:

Paul Pirrone, Supervisor
Trudy Hershberger, Clerk
Paul Francis, Treasurer

TC Clements, Trustee
Craig Montri, Trustee
Rick Steiner, Trustee
Nancy Tienvieri, Trustee

ALSO PRESENT: Phil Goldsmith, Township Attorney; Adam Massingill, Fire Chief

The Regular Meeting of the Bedford Township Board was called to order by Pirrone at 7:00 p.m. followed by the Pledge of Allegiance and Prayer led by Bob Tienvieri.

APPROVAL OF AGENDA – Pirrone added a MCRC contract for Washington St to item 8E. Motion was made by Montri, seconded by Clements to approve the agenda with the change. Motion carried on a roll call vote as follows: Ayes: Montri, Clements, Steiner, Tienvieri, Francis, Hershberger & Pirrone. Nays: none. Absent: none.

CONSENT AGENDA

The Consent Agenda contained the following items for approval:

The February 4, 2020 Township Board Minutes;

The General, Savings, Pooled Funds and CD reports from the Treasurer;

The Revenue/Expense report and Balance sheet for the period ending January 31, 2020;

Motion was made by Tienvieri, seconded by Clements to approve items A & B of the consent agenda, but she would like discussion on item C. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Clements, Francis, Steiner, Montri, Hershberger & Pirrone. Nays: none. Absent: none.

Tienvieri mentioned the Revenue and Expenditure Report gives the percentage of budgeted amounts still remaining in each account and she would like to see budget adjustments made before an account goes over budget. Motion was made by Tienvieri, seconded by Clements to approve item C on the Consent Agenda and place on file the Revenue/Expense report & Balance Sheet for the period ending January 31, 2020. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Clements, Montri, Steiner, Francis, Hershberger & Pirrone. Nays: none. Absent: none.

PRESENTATIONS

UPDATE BY AL PRIEUR – Prieur spoke to SEMCOG and their Bicycling Task Force, Downtown Lewis Avenue area, and Housing issues in Monroe County.

PUBLIC COMMENT – none.

STAFF REPORTS

FIRE DEPARTMENT ANNUAL REPORT – Massingill gave an overview of the 2019 annual report.

UPDATE ON STATION 1 RENOVATIONS/REPAIRS AND APPROVAL OF CHANCE ORDER – Currently the renovations are under budget resulting in a cost savings. Motion was made by Tienvieri, seconded by Steiner to allow the Supervisor and the Clerk to sign change order #1 with a new contract sum of \$691,789.00. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Steiner, Clements, Montri, Francis, Hershberger & Pirrone. Nays: none. Absent: none.

NEW BUSINESS

VOUCHERS FOR PAYMENT - Motion was made by Hershberger, seconded by Francis to approve the following vouchers for payment: General Fund-\$49,843.27, Fire District-\$42,795.66, Police Fund -\$1,228.16, Park Fund -\$8,999.00, Library Operating Fund -\$3,955.94, Stonegate

SAD-\$431.38, Downtown Dev. Authority-\$910.00, Sewer Operation & Main. Fund-\$136,281.11, & Trust and Agency Fund-\$334.00 for a total of \$244,778.52. Motion carried on a roll call vote as follows: Ayes: Hershberger, Francis, Montri, Clements, Steiner, Tienvieri, & Pirrone. Nays: none. Absent: none.

DIRECTION ON A REQUEST TO REZONE FROM C-1, LOCAL BUSINESS TO R-2A, ONE-FAMILY RESIDENTIAL ON PARCEL 5802-665-005-00 & 5802-665-006-00 (BORG & LEWIS, VALETTA & LEWIS) – Discussion ensued regarding whether these rezoning issues should be approved by the Board before going through the Planning Commission process. Goldsmith explained that according to the Zoning Enabling Act, every property owner has a right to request a rezoning. Therefore, only issues that require a change, amendment or addition to the actual Zoning Ordinance should be brought to the Board before having the Planning Department work on it. The Township Attorneys will revise the Township Policy to state this more clearly. Motion was made by Tienvieri, seconded by Clements to direct the Planning Department to move forward with the request to rezone two parcels from C-1, Local Business to R-2A, One-Family Residential on parcels 5802-665-005-00 and 5802-665-006-00, located on Borg Avenue and Lewis Avenue and on Valetta Avenue and Lewis Avenue. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Clements, Steiner, Montri, Francis, Hershberger & Pirrone. Nays: none. Absent: none.

DIRECTION ON A REQUEST TO REZONE FROM C-1, LOCAL BUSINESS TO RT, TWO-FAMILY RESIDENTIAL ON PARCEL 5802-034-001-10 (SW CORNER OF FIRECREEK & LEWIS) – Motion was made by Tienvieri, seconded by Steiner to direct the Planning Department to move forward on Firecreek Real Estates, LLC request to rezone a parcel from C-1, Local Business to RT, Two-Family Residential on parcel 5802-034-001-10, located on the southwest corner of Firecreek and Lewis Avenue. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Steiner, Clements, Francis, Montri, Hershberger & Pirrone. Nays: none. Absent: none.

APPROVAL OF WEBSITE REDESIGN – Hershberger reported the Communication/Media Commission voted to recommend to have Revise redesign the Township website in the amount of \$8363.00. The first installment of \$4,500.00 would be due in the current budget year and is within budget. The second installment of \$3,863.00 would be due in the next budget year. Clements asked for full SEO (Search Engine Optimization) on the new site which Hershberger could set up by creating a Township email account. Motion was made by Hershberger, seconded by Tienvieri to approve the Revise web service sales agreement for \$8,363.00 along with the \$2,400.00 annual software fee, as presented. Motion carried on a roll call vote as follows: Ayes: Hershberger, Tienvieri, Francis, Steiner, Clements, Montri & Pirrone. Nays: none. Absent: none.

APPROVAL OF MONROE COUNTY ROAD COMMISSION CONTRACTS (8 SEPARATE ROAD CONTRACTS) AND DISCUSSION ON ADLER ROAD – Francis explained the first contract is for Clegg Road from Adler to Monroe Road which is .59 miles of a single chip seal with edge lines with the Township paying the total cost of \$12,504.00. Motion was made by Francis, seconded by Tienvieri to approve the contract as presented. Motion carried on a roll call vote as follows: Ayes: Francis, Tienvieri, Montri, Clements, Steiner, Hershberger & Pirrone. Nays: none. Absent: none.

The next contract is for Clover Lane, from the state line to Whiteford Center which is .58 miles for a single chip seal with edge lines with the Township paying \$3,171.00 and the MCRC paying \$9,510.00 for a total cost of \$12,681.00. Motion was made by Francis, seconded by Steiner, to approve the contract as presented. Motion carried on a roll call vote as follows: Ayes: Francis, Steiner, Clements, Tienvieri, Montri, Hershberger & Pirrone. Nays: none. Absent: none.

The contract for Erie Road from Lewis to Crabb Road is 1.02 miles with a hot mixed asphalt zone patching with a single chip seal with edge lines with the Township paying the total cost of \$44,674.00. Motion was made by Francis, seconded by Tienvieri to approve the contract as presented. Motion carried on a roll call vote as follows: Ayes: Francis, Tienvieri, Montri, Clements, Steiner, Hershberger & Pirrone. Nays: none. Absent: none.

The Erie Road contract from Crabb to Minx Road is .98 miles of a single chip seal with edge lines with the Township paying the total cost of \$19,124.00. Motion was made by Francis, seconded by Tienvieri to approve the contract as presented. Motion carried on a roll call vote as follows: Ayes: Francis, Tienvieri, Steiner, Clements, Montri, Hershberger & Pirrone. Nays: none. Absent: none.

The contract for Erie Road from Whiteford Township line to Lewis Ave is 4.10 miles of a single chip seal with edge lines with the MCRC funding the project at a cost of \$78,102.00. Motion was made by Francis, seconded by Steiner to approve this contract as presented. Motion carried on a roll call vote as follows: Ayes: Francis, Steiner, Clements, Montri, Tienvieri, Hershberger & Pirrone. Nays: none. Absent: none.

The Section Road contract is from Whiteford Center to Secor Road which is .95 miles of single chip seal with edge lines with the Township paying the total cost of \$19,256.00. Motion was made by Francis, seconded by Tienvieri to approve the contract as presented. Motion carried on a roll call vote as follows: Ayes: Francis, Tienvieri, Steiner, Clements, Montri, Hershberger & Pirrone. Nays: none. Absent: none.

The contract for Minx Road is from US 24 to Rauch Road which is 4.57 miles with 2 inches of aggregate lift with Bedford Township paying \$40,895.00 and Erie Township paying \$40,895.00 for a total cost of \$81,790.00. Motion was made by Francis, seconded by Tienvieri to approve the contract as presented. Motion carried on a roll call vote as follows: Ayes: Francis, Tienvieri, Montri, Clements, Steiner, Hershberger & Pirrone. Nays: none. Absent: none.

The final contract is for emergency work which was done on Washington Street between Central Avenue and Kinney Street. Due to some drainage issues, two driveway approaches needed to be fixed at a total cost to the Township of \$1,008.00. Motion was made by Francis, seconded by Tienvieri to approve this contract as presented. Motion carried on a roll call vote as follows: Ayes: Francis, Tienvieri, Clements, Steiner, Montri, Hershberger & Pirrone. Nays: none. Absent: none.

DISCUSSION ON ADLER ROAD – Barry Buschmann, Engineer from Mannik Smith explained this road is narrow, has a questionable base and is in poor condition. The fix he recommends to bring the road up to acceptable standards would require widening the road, setting some of the ditches back, and putting an adequate base under the road - which would be very costly. Since Whiteford Township owns half the road, they are willing to partner with Bedford by contributing approximately \$160,000.00 which would only fix the road by covering up the rough areas with asphalt and then doing a chip seal. Much discussion followed. It was decided that Buschmann should come back with some other options.

APPROVAL TO EXTEND ROADSIDE CUTTING CONTRACT FOR PRECISION IRRIGATION & LAWN CARE, INC – the Township has used this company for the past 12 years with no issues as they have the equipment needed to reach into the Township ditches. Motion was made by Francis, seconded by Steiner to approve this contract as presented at the current price of \$23,600.00 for three mowings per year. Motion carried on a roll call vote as follows: Ayes: Francis, Steiner, Clements, Tienvieri, Montri, Hershberger & Pirrone. Nays: none. Absent: none.

APPROVAL FOR BUILDING MAINTENANCE SERVICE AGREEMENT BIDS – Pirrone explained he would like to get bids for services which can not be performed by our Maintenance Department. Board members would like them to be self-renewing, annual contracts. Motion was made by Clements, seconded by Montri to authorize the Supervisor to move forward seeking bids

for the areas of service where having someone at a fixed cost or on a retainer makes sense including heating and air, electrical, plumbing, and parking lot maintenance. Motion carried on a roll call vote as follows: Ayes: Clements, Montri, Steiner, Tienvieri, Francis, Hershberger & Pirrone. Nays: none. Absent: none.

COMMENTS FROM THE PUBLIC - None

REPORT FROM TOWNSHIP BOARD MEMBERS

Clements – thanked those that send condolence messages to him with the passing of his mother-in-law, she will be missed.

Tienvieri – thanked the attorneys for helping to clear up the rezoning issue and feels the Township spends too much money on engineering costs for the roads. She suggested using the engineers on staff at the MCRC.

Steiner – referenced an article he read in the paper and would like people to learn to talk and listen to each other viewpoints, especially in this politically charged time. He feels this Board has come together and has good communication.

Montri – mentioned the issue with the Library’s light panel has been resolved.

Francis – reminded residents that Real Estate taxes were due on February 14th and a mandatory 3% late fee plus interest has to be charged on unpaid balances. If a resident needs help, they should contact his office.

Hershberger – reported the Township was awarded the grant for body cameras for the Ordinance Department which she applied for; absentee ballots have been mailed out and if a voter would like to request one they should contact her office; and mentioned she is going to the High School tomorrow to register Seniors to vote.

Pirrone – thanked Hershberger for applying for the grant; mentioned he was able to get Control Systems of Ohio to reduce the price of the HVAC system for the Library; would like to eventually look at a control system for the Township building; is having the Maintenance Department pull out the bad sections of the concrete at the Library and Local 886 will fix it for free as part of their apprenticeship program; the Park Commission has partnered with Summerfest to hold the fireworks at Parmelee Park and the DDA has a parade scheduled; and that Street fest is scheduled for August 15th.

ADJOURNMENT

The meeting was adjourned at 9:40 p.m.

Trudy L. Hershberger, CMC, CMMC
Bedford Township Clerk

Nancy Gin
Deputy Clerk/Recording Secretary