

BEDFORD TOWNSHIP BOARD MINUTES
8100 JACKMAN ROAD, TEMPERANCE, MI 48182
January 22, 2019 - 7:00 p.m.

PRESENT:	TC Clements, Trustee
Paul Pirrone, Supervisor	Craig Montri, Trustee
Trudy Hershberger, Clerk	Rick Steiner, Trustee
Paul Francis, Treasurer	Nancy Tienvieri, Trustee

ALSO PRESENT: Phil Goldsmith, Township Attorney

The Regular Meeting of the Bedford Township Board was called to order by Pirrone at 7:00 p.m. followed by the Pledge of Allegiance and Prayer led by Bob Tienvieri.

APPROVAL OF AGENDA – Motion was made by Steiner, seconded by Clements to approve the agenda as submitted. Motion carried on a roll call vote as follows: Ayes: Steiner, Clements, Tienvieri, Montri, Francis, Hershberger & Pirrone. Nays: none. Absent: none.

CONSENT AGENDA

The Consent Agenda contained the following items for approval:

- The January 8, 2019 Township Board Minutes;
- The General, Savings, Pooled Funds and CD reports from the Treasurer;
- The Revenue/Expense report and Balance sheet for the period ending December 31, 2018;
- Appointment of Kyle Dersch to the Board of Zoning Appeals for a 1st term ending 12/31/2021;
- Reappointment of Nate Elarton to the Communications/Media Committee for a 2nd term ending 12/31/2021;
- Reappointment of Linda Flick to the Downtown Development Authority for a 2nd term ending 12/31/2022;
- Acceptance with regret the resignation of Sherry Victorian from the Beautification Committee, effective immediately;
- Reappointment of Al Prieur to the Lewis Avenue Redevelopment Committee for a 2nd term ending 12/31/2020;

Motion was made by Clements, seconded by Tienvieri to approve the consent agenda as published. Motion carried on a roll call vote as follows: Ayes: Clements, Tienvieri, Montri, Steiner, Francis, Hershberger & Pirrone. Nays: none. Absent: none.

PRESENTATIONS

2018 BEDFORD TOWNSHIP SHERIFF'S DEPUTY OF THE YEAR – DEPUTY MARY LINZIE
Hershberger read and presented a Resolution honoring Mary Linzie as Bedford Township's Deputy of the Year. The Board and audience stood and applauded.

INTRODUCTION OF KAITLIN RUPPEL, HOUSING COMMISSION EXECUTIVE DIRECTOR
Kaitlin Ruppel introduced herself as the new Housing Commission Executive Director and mentioned it is an honor to be working in Bedford Township.

PUBLIC COMMENT

Logan Tisdale, 1308 Brandywine – Congratulated Deputy Linzie and praised the snow plowing efforts.

STAFF REPORTS

REQUEST FOR APPROVAL TO PURCHASE A SET OF HURST E-DRAULIC EXTRICATION TOOLS FROM APOLLO FIRE EQUIPMENT COMPANY FOR \$30,275.00 Chief Massingill explained this will replace thirty-year old equipment and in conjunction with the apparatus and equipment millage, is part of their ten-year equipment replacement plan. Motion was made by

Tienvieri, seconded by Steiner to approve the request for the Hurst E-draulic extrication equipment as listed on the proposal from Apollo Fire Equipment Company for \$30,275.00. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Steiner, Clements, Montri, Francis, Hershberger & Pirrone. Nays: none. Absent: none.

REQUEST FOR APPROVAL TO PURCHASE A 2019 F-350 VEHICLE THROUGH THE MiDEAL STATE BIDDING PROGRAM FOR \$36,220.00 – Massingill explained this will replace the Brush truck which was recently sold as it is important to maintain two brush trucks in Bedford. Massingill will bring an additional request back to the Board which will include outfitting the truck with lighting and a water pump. Both this request and the extricating equipment will be coming out of the millage money. Motion was made by Clements, seconded by Francis to approve the request to purchase a 2019 F-350 vehicle through the MiDeal state bidding program for \$36,220.00 via the estimate provided by Gorno Ford and delivered to this Board in this package. Motion carried on a roll call vote as follows: Ayes: Clements, Francis, Montri, Steiner, Tienvieri, Hershberger & Pirrone. Nays: none. Absent: none.

OLD BUSINESS

REQUEST FOR APPROVAL OF THE BEDFORD TOWNSHIP FIRE DEPARTMENT FULL-TIME EMPLOYEE POLICY MANUAL – Goldsmith explained that the Bedford Township Personnel Manual and the Fire Department Administrative Policy Manual would also apply to the full-time firefighters on items that are not in conflict with this Policy. He further explained that this manual contains wage specifications with step increases for full-time firefighters (which should read 2019, not 2018) and they would be at-will employees. Goldsmith recommended the Township Labor Council also take a look at the Policy before it is adopted. Discussion followed. Motion was made by Clements, seconded by Tienvieri to accept the section titled Wages, both section A and B from the Bedford Township Fire Department Full-time Employee Policy Manual as presented in the board package, to be implemented effective immediately. Motion carried on a roll call vote as follows: Ayes: Clements, Tienvieri, Montri, Steiner, Francis, Hershberger & Pirrone. Nays: none. Absent: none.

Motion was made by Francis, seconded by Clements to authorize Goldsmith to consult with the Township Labor Council, Philip Nantz, to have him do a review of this Policy Manual and report back to the Board. Motion carried on a roll call vote as follows: Ayes: Francis, Clements, Montri, Steiner, Tienvieri, Hershberger & Pirrone. Nays: none. Absent: none.

NEW BUSINESS

REQUEST FOR APPROVAL OF OUTSTANDING INVOICES- Motion was made by Hershberger, seconded by Francis to approve the following vouchers for payment: General Fund-\$67,807.99, Fire District-\$24,926.14, Police Fund-\$882.86, Park Fund-\$2,797.22, Library Operating Fund-\$5,182.71, Water Revenue Fund-\$3,125.00, Lewiston Estates SAD-\$5,424.93, Downtown Dev. Authority-\$1,094.00, Sewer Operation & Main. Fund-\$425,863.92, & Trust and Agency Fund-\$1,519.00 for a total of \$538,623.77. Motion carried on a roll call vote as follows: Ayes: Hershberger, Francis, Montri, Clements, Steiner, Tienvieri, & Pirrone. Nays: none. Absent: none.

REQUEST FOR APPROVAL TO CONVERT A PART-TIME ASSESSING DEPARTMENT POSITION TO A FULL-TIME POSITION – Alan Matlow, Lead Assessor spoke explaining this conversion would help the department get closer to being able to reach the 20% mark and that Therese does field work, even though she may not always be physically out in the field. Discussion followed with Board members asking about equipment which might make field work more efficient. Steiner would like to see tracking reports. Motion was made by Tienvieri, seconded by Francis to hire Therese Vitale to a full-time position in the Assessing Department at a yearly salary of \$34,320.00, effective

January 29, 2019. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Francis, Steiner, Clements, Hershberger & Pirrone. Nays: Montri. Absent: none.

REQUEST FOR APPROVAL TO CONVERT A TEMPORARY PART-TIME FIELDWORK POSITION TO A PART-TIME POSITION IN THE ASSESSING DEPARTMENT – Matlow explained this has no impact on the current budget. Steiner asked Matlow to come back to the Board by May, 2019 with suggestions to help streamline the process. Motion was made by Montri, seconded by Tienvieri to move Comer Carey (Pete) from temporary part-time to part-time. Motion carried on a roll call vote as follows: Ayes: Montri, Tienvieri, Clements, Steiner, Francis, Hershberger & Pirrone. Nays: none. Absent: none.

COMMENTS FROM THE PUBLIC

Logan Tisdale, 1308 Brandywine – questioned the number of hours worked by Sheriff Department Officers and the number of tickets they wrote.

Ron Hoskins, 7187 Maplewood – spoke in support of the knox boxes and spoke to cars speeding down his street.

Greg Moore, County Commissioner, 1327 W. Temperance – gave a brief County update stating the MCRC has terminated their contract with MDOT which should allow for 7-10 more trucks on county roads. Tienvieri asked him if he would facilitate a meeting with Monroe County Sheriff Malone.

COMMENTS FROM TOWNSHIP BOARD MEMBERS

Clements – asked if our insurance company had responded to the question of whether non-employee would be covered while riding in Township vehicles. Pirrone let him know the answer is yes.

Montri – commended the Supervisor and County Commissioner on the good job they did plowing the snow in the subdivisions.

Tienvieri – thanked Montri for asking good questions as a new trustee and questioned the Monroe County Sheriff’s philosophy of Community Policing.

Steiner – apologized for missing the last two meetings as work took him out of the country and congratulated Deputy Linzie on her achievement.

Francis – informed the Board he has hired Nicole Knapp as a seasonal employee. She is a Bedford resident, will be starting Monday at \$14.79 per hour, he anticipates her working about 550 hours per year and this will not increase his budget. He then spoke about Community Policing and the Sheriff’s contract.

Hershberger – congratulated Deputy Linzie, reminded residents that the Board meetings will return to the first and third Tuesday - so the next one will be February 5th, and informed the Board she plans to bring a Resolution to them to increase the IFT fees, as they do not currently cover Township expenses.

Pirrone – spoke about the snowplowing efforts and reminded residents only public subdivision roads will be plowed and not private roads, shared a new guide the Ordinance Department will be handing out for seniors over 55, spoke about the success of the recent Business summit, and shared about a Roads Committee meeting he attended.

ADJOURNMENT

The meeting was adjourned at 8:47 p.m.

Trudy L. Hershberger
Bedford Township Clerk

Nancy Gin
Deputy Clerk/Recording Secretary