

BEDFORD TOWNSHIP BOARD MINUTES  
8100 JACKMAN ROAD, TEMPERANCE, MI 48182  
December 18, 2018 - 7:00 p.m.

PRESENT:

Paul Pirrone, Supervisor  
Trudy Hershberger, Clerk  
Paul Francis, Treasurer

TC Clements, Trustee  
Craig Montri, Trustee  
Nancy Tienvieri, Trustee

ABSENT: Rick Steiner, Trustee

ALSO PRESENT: Dave Manning, Finance Director

The Regular Meeting of the Bedford Township Board was called to order by Pirrone at 7:00 p.m. followed by the Pledge of Allegiance and Prayer led by Logan Tisdale.

**APPROVAL OF AGENDA** – Motion was made by Tienvieri, seconded by Clements to approve the agenda as presented. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Clements, Montri, Francis, Hershberger & Pirrone. Nays: none. Absent: Steiner.

**CONSENT AGENDA**

The Consent Agenda contained the following items for approval:

- The December 4, 2018 Township Board Minutes;
- The General, Savings, Pooled Funds and CD Reports from the Treasurer;
- The Revenue/Expense report and Balance sheet for the period ending November 30, 2018;
- Reappointment of Matthew Angerer to the Planning Commission for a 2<sup>nd</sup> term ending 12/31/2021;
- Reappointment of Kathy Comstock to the Housing Commission for a 2<sup>nd</sup> term ending 12/31/2023;
- Reappointment of Erin Round to the Board of Review for a 1<sup>st</sup> term ending 12/31/2020;
- Reappointment of John Satkowski to the Compensation Commission for a 2<sup>nd</sup> term ending 12/31/2023;

Motion was made by Tienvieri, seconded by Clements to approve the consent agenda as published. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Clements, Montri, Francis, Hershberger & Pirrone. Nays: none. Absent: Steiner.

**PRESENTATION**

SWEARING IN CEREMONY FOR BEDFORD TOWNSHIP FIREFIGHTERS – Massingill introduced the four firefighters: Lindsay Ouellette, Will Drake, Cody Billings, and Tim Hoberg. After Hershberger swore them in, a family member came up to present each of them with their pins. The Board applauded and congratulated them. Tienvieri then thanked the entire Fire Department for their excellent training and service to our community and their overwhelming professionalism during a recent incident involving her husband.

**PUBLIC COMMENT** – none.

**STAFF REPORTS**

REQUEST FOR APPROVAL OF A RESOLUTION AMENDING THE 2018-2019 GENERAL FUND BUDGET – Manning explained the adjustments. Motion was made by Francis, seconded by Clements to accept and approve the Resolution to amend the 2018-2019 General Fund budget, as presented. Motion carried on a roll call vote as follows: Ayes: Francis, Clements, Tienvieri, Montri, Hershberger & Pirrone. Nays: none. Absent: Steiner.

REQUEST FOR APPROVAL OF A RESOLUTION AMENDING THE 2018-2019 SPECIAL FUNDS BUDGET – Manning explained the adjustments. Tienvieri asked the name of the Fire District fund be changed to Fire Equipment Fund for easier clarification. Motion was made by Francis, seconded by Clements to approve and adopt the Resolution to amend the 2018-2019 Special Funds budget, as presented. Motion carried on a roll call vote as follows: Ayes: Francis, Clements, Montri, Tienvieri, Hershberger & Pirrone. Nays: none. Absent: Steiner.

REQUEST FOR APPROVAL OF THE TOWNSHIP'S FINANCIAL REPORT FOR THE YEAR ENDING JUNE 30, 2018 – Chris Ringo, Ringo & Associates, Township Auditor, spoke giving the Board an overview of the Township's financial status, stating the Township is monitoring its budget well. Tienvieri asked that in the future, any information pertaining to the audit be sent to all seven board members. Hershberger and Francis stated the audit report will be available to view on both the Township website and the State website. Motion was made by Francis, seconded by Clements to accept and approve the Township's Financial Report for the fiscal year ending June 30, 2018, as presented. Motion carried on a roll call vote as follows: Francis, Clements, Tienvieri, Montri, Hershberger & Pirrone. Nays: none. Absent: Steiner.

ORDINANCE DEPARTMENT UPDATE – DAMON CECIL, ORDINANCE SUPERVISOR  
The Ordinance Department's main goal this past year has been to educate the community on what their department does. Cecil explained many of the ways they have accomplished this along with some of the new programs they have implemented. The Ordinance Department has also been working closely with the Fire Department to reduce the number of calls for illegal burns the Fire Department needs to respond to.

#### **OLD BUSINESS**

#### **NEW BUSINESS**

REQUEST FOR APPROVAL OF OUTSTANDING INVOICES- Motion was made by Hershberger, seconded by Clements to approve the following vouchers for payment: General Fund-\$61,012.65, Fire District-\$25,142.34, Police Fund-\$1,777.70, Park Fund-\$1,100.09, Library Operating Fund-\$4,827.39, Mildred SAD-\$1,419.90, Lewiston Estates SAD-\$3,732.63 Downtown Dev. Authority-\$187.50, Sewer Operation & Main. Fund-\$5,332.34, & Trust and Agency Fund-\$619.00 for a total of \$105,151.54. Motion carried on a roll call vote as follows: Ayes: Hershberger, Clements, Francis, Montri, Tienvieri, & Pirrone. Nays: none. Absent: Steiner.

REQUEST FOR APPROVAL OF THE VOSS LIGHTING CONTRACT TO FURNISH AND INSTALL LIGHTING AT THE BEDFORD LIBRARY – Jodi Russ, Bedford Branch Librarian, explained this is to replace the pendent lighting, which also serve as the emergency security lights to LED. Motion was made by Montri, seconded by Tienvieri to approve the Voss Lighting Contract to furnish and install lighting at the Bedford Library with the bid of \$800.00 which includes installation and bulbs. Motion carried on a roll call vote as follows: Ayes: Montri, Tienvieri, Clements, Francis, Hershberger & Pirrone. Nays: none. Absent: Steiner.

REQUEST FOR APPROVAL OF THE 2019 POVERTY GUIDELINES RESOLUTION FOR BEDFORD TOWNSHIP – Matlow, Lead Assessor explained that this needs to come before the Board every year for approval. Discussion followed regarding reducing the total amount of assets an applicant can have other than their primary residence. Tienvieri mentioned the new AMAR requirements include having the Board approve their asset test which Matlow explained was on the applicant's application. Therefore, this application will be brought to the Board on the next agenda. Motion was made by Hershberger, seconded by Francis to approve the 2019 Poverty Resolution with the following change to assets from \$75,000.00 to \$25,000.00. Motion carried on a roll call vote as follows: Ayes: Hershberger, Francis, Clements, Montri, Tienvieri & Pirrone. Nays: none. Absent: Steiner.

REQUEST FOR APPROVAL OF THE RESOLUTION TO ESTABLISH SEWER USE CHARGES FOR THE YEAR 2019 – Francis explained the sewer rate changes which are estimated to result in a 7.03% increase. Motion was made by Francis, seconded by Clements to approve and adopt the Sewer Usage Rate for the year 2019, as presented. Motion carried on a roll call vote as follows: Ayes: Francis, Clements, Montri, Tienvieri, Hershberger & Pirrone. Nays: none. Absent: Steiner.

#### **COMMENTS FROM THE PUBLIC**

Logan Tisdale, 1308 Brandywine – feels blessed to have wonderful volunteers in Bedford, praised the Ordinance Department, and asked people to remember those in our community that have suffered a loss this year.

Adam Massingill, Bedford Fire Chief – appreciates the changes the Ordinance Department has made, as it has resulted in the Fire Department going out on less illegal burn calls which means they are more available for other calls, making the community safer.

#### **REPORT FROM TOWNSHIP BOARD MEMBERS**

Tienvieri – reported her husband is home and doing well, inquired about the new Housing Director and asked to have her come to a meeting to be introduced, applauded the fact that the Township has a healthy fund budget, and asked the Clerk to put together a list of Township contracts and their due dates.

Montri – commended the Board for keeping expenses down, commented on the amount the Library is saving by converting to LED lights and wished everyone a Merry Christmas.

Clements – wished everyone a Merry Safe Christmas.

Francis – gave an update on the discussion of a roundabout at the intersection of Smith and Jackman after attending a MCRC meeting in which it was discussed, spoke to the true meaning of Christmas and hopes everyone enjoys Christmas with their family. He also mentioned his Aunt, Virginia Whitman passed away last night at the age of 94 and that there will be a celebration of her life sometime in January.

Hershberger – announced the Clerk's Department passed both an Election audit and a Passport audit with 100% compliance, mentioned the Township Newsletter is scheduled to come out in the Bedford Press tomorrow, reminded residents of the Townhall closures for the holidays and Board meeting date changes in January, wished her grandson Elijah a happy 5<sup>th</sup> birthday, and wished everyone a Merry Christmas, Happy Holidays and a healthy, safe New Year.

Pirrone – thanked Cecil for his hard work and for partnering with the Fire Department, thanked Steinman and the rest of the Fire Department for their help with the Blizzardfest, gave a special thanks to the Blizzardfest committee as it was a big success, shared a story from the Blizzardfest, encouraged residents to apply for open Board seats, congratulated Jack Thayer for his appointment to the Road Commission, and wished everyone a Merry Christmas and a Happy New Year.

#### **ADJOURNMENT**

The meeting was adjourned at 8:32 p.m.

Trudy L. Hershberger  
Bedford Township Clerk

Nancy Gin  
Deputy Clerk/Recording Secretary