

BEDFORD TOWNSHIP BOARD MINUTES  
8100 JACKMAN ROAD, TEMPERANCE, MI 48182  
SEPTEMBER 18, 2018 - 7:00 p.m.

PRESENT:	TC Clements, Trustee
Paul Pirrone, Supervisor	LaMar Frederick, Trustee
Trudy Hershberger, Clerk	Rick Steiner, Trustee
Paul Francis, Treasurer	Nancy Tienvieri, Trustee

ALSO PRESENT: Tom Graham, Township Attorney; Alan Matlow, Lead Assessor; and Fire Chief Adam Massingill

The Regular Meeting of the Bedford Township Board was called to order by Pirrone at 7:00 p.m. followed by the Pledge of Allegiance and Prayer led by Chuck Markel, Northwest Christian Church.

### **PUBLIC HEARING**

REQUEST FOR APPROVAL OF A RESOLUTION TO APPROVE THE APPLICATION FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR TOLEDO STEEL SUPPLY INC. - Motion was made by Hershberger, seconded by Clements to open the Public Hearing for the request for approval of an Industrial Facilities Exemption for Toledo Steel Supply, Inc. Motion carried on a roll call vote as follows: Ayes: Hershberger, Clements, Tienvieri, Steiner, Frederick, Francis & Pirrone. Nays: None. Absent: None.

Hershberger explained this is a 12-year exemption for a 50% tax abatement for building improvements valued at \$1,508,000.00. These improvements will result in the retainment of 68 jobs and expects to create 10 new jobs within two years of completion.

Tim Lake, Monroe County Business Development Corp, gave a brief history of the company and explained that Toledo Steel would be doubling the size of their building.

Motion was made by Clements, seconded by Frederick to close the Public Hearing. Motion carried on a roll call vote as follows: Ayes: Clements, Frederick, Steiner, Tienvieri, Francis, Hershberger & Pirrone. Nays: None. Absent: None.

Motion was made by Hershberger, seconded by Frederick to adopt the resolution to approve the application for an Industrial Facility Exemption Certificate for Toledo Steel Supply, Inc. at 222 Lavoy Road for building improvements in the amount of \$1,508,000.00 for 12 years at 50%. Motion carried on a roll call vote as follows: Ayes: Hershberger, Frederick, Steiner, Tienvieri, Clements, Francis & Pirrone. Nays: None. Absent: None.

### **APPROVAL OF AGENDA**

Pirrone added an invoice to 8D-Request for a decision on the repairs for the Maintenance Building and removed item 4B-Update on the Lewis Avenue Redevelopment Committee from the agenda. Motion was made by Tienvieri, seconded by Steiner to approve the agenda as amended. Motion carried on a roll call vote as follows: Ayes: Francis, Frederick, Clements, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Absent: None

### **CONSENT AGENDA**

The Consent Agenda contained the following items for approval:

- Approval of the September 4, 2018 Township Board Minutes;
- Acceptance of the General, Savings, Pooled Funds and CD Reports from the Treasurer;
- Approval of the Revenue/Expense Report & Balance Sheet for the period ending August 31, 2018;
- Acceptance of the Resignation of Paula Brown-Gray from the Library Advisory Board, effective immediately;

Motion was made by Steiner, seconded by Clements to approve the consent agenda as published. Motion carried on a roll call vote as follows: Ayes: Steiner, Clements, Francis, Frederick, Tienvieri, Hershberger & Pirrone. Nays: None. Absent: None.

**PRESENTATIONS**

UPDATE ON THE SEWER TREATMENT PLANT, TIM CSURGO, MONROE COUNTY DRAIN COMMISSION – Csurgo updated the Board on the bid process for the repairs to the Sewer Treatment Plant and the associated financing of it. He explained the project should start within the next 60 days, mentioned he will be requesting some of the Sewer Fund balance be transferred to the Construction Account, and he plans to come back to the Board with the Bond Attorney at a meeting in October.

PRESENTATION ON THE ASSESSING DEPARTMENT STAFFING, ALAN MATLOW, BEDFORD TOWNSHIP LEAD ASSESSOR – Matlow presented a power point and a summary of the Assessing Department's duties and responsibilities, shared some Bedford Township statistics, and made a recommendation for their staffing needs. Board Members asked questions and shared their concerns.

**PUBLIC COMMENT**

Logan Tisdale, 1308 Brandywine – supports hiring for the Assessing Department.

**STAFF REPORTS**

REQUEST FOR APPROVAL TO PURCHASE THREE MID-RANGE PC'S FROM IT RIGHT FOR THE FIRE DEPARTMENT – Massingill explained the Fire Department has been updating technology over the past three budget cycles and this budget year he would like to replace the computers which are having problems at the last three work stations. Motion was made by Tienvieri, seconded by Steiner to approve the request from the Fire Department to purchase from IT Right three mid-range computers at \$2937.00. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Steiner, Clements, Frederick, Francis, Hershberger & Pirrone. Nays: None. Absent: None.

REQUEST FOR APPROVAL TO PURCHASE THREE EGRESS DOORS FROM COMMERCIAL DOOR SPECIALTIES FOR THE BEDFORD FIRE DEPARTMENT – In attempt to bring the Fire Stations closer to being code compliant, Massingill explained these three doors need to be replaced. Motion was made by Tienvieri, seconded by Clements to approve the request from the Fire Department for three doors for the two different stations for a total of \$4316.00 from CDS Commercial Door Specialties out of Ypsilanti. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Clements, Frederick, Steiner, Francis, Hershberger & Pirrone. Nays: None. Absent: None.

REQUEST TO APPROVE 12 INDIVIDUALS AS PROBATIONARY MEMBERS OF THE BEDFORD FIRE DEPARTMENT – Massingill explained that these twelve members bring the Fire Department up to approximately 55 paid on call members, which along with the SAFER grant employees will help make the Community safer. Tienvieri read the twelve new member's names. Motion was made by Tienvieri, seconded by Steiner to approve the Chief's recommendation for twelve paid on call members to the Bedford Fire Department as presented, effective September 17<sup>th</sup>. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Steiner, Clements, Frederick, Francis, Hershberger & Pirrone. Nays: None. Absent: None.

**OLD BUSINESS****NEW BUSINESS**

REQUEST FOR APPROVAL OF OUTSTANDING INVOICES- Motion was made by Hershberger, seconded by Clements to approve the following vouchers for payment: General Fund-\$97,710.28, Fire District-\$49,124.80, Police Fund-\$1,173.40, Park Fund-\$2,181.50, Library

Operating Fund-\$3,302.38, Enchanted Forest Debt Fund-\$8,435.00, Green Hills and Other Debt Fund-\$7,900.00, Barbara Lee/Harmony/Etc.-\$3,115.00, Downtown Development Authority-\$3,759.53, Sewer Operation & Main. Fund-\$390,752.73, & Trust and Agency Fund-\$1,144.00 for a total of \$568,598.62. Motion carried on a roll call vote as follows: Ayes: Hershberger, Clements, Frederick, Steiner, Tienvieri, Francis & Pirrone. Nays: None. Absent: None.

REQUEST FOR APPROVAL TO USE METRO FUNDS FOR PAVING REPAIR ON SANDYWELL – Hershberger explained the residents in this SAD have already paid \$10,800.00 for their road improvement but the edge has been found to have constant erosion. Mannik Smith Group has agreed to share in the cost to correct this problem. Motion was made by Hershberger, seconded by Francis to approve the quote for \$1,300.00 from Jennite Company for Sandywell Drive Paving repairs and to use Metro Funds to cover this cost. Motion carried on a roll call vote as follows: Ayes: Hershberger, Francis, Frederick, Steiner, Tienvieri, Clements & Pirrone. Nays: None. Absent: None.

APPROVAL OF TTG AUTOMATION'S REQUEST FOR A REDUCED SETBACK WITHIN BEDFORD PARK CENTER PHASE 1 SUBDIVISION, PARCEL NUMBER 5802-142-002-00 (7297 EXPRESS DRIVE) – A representative from TTG Automation explained that in order to get more square footage out of their building, they would like a waiver from the Deed Restrictions which requires a 50-foot setback and are requesting the Board grant them a 40-foot setback. Motion was made by Frederick, seconded by Tienvieri to approve TTG Automation's request for a reduced setback within Bedford Park Center Phase I Subdivision parcel # 5802-142-002-00, known as 7297 Express Drive, and that a waiver of the Declaration of Restrictions be granted to permit a setback under Building Setbacks and Greenbelt to 40 feet from 50 feet which is the required setback. Motion carried on a roll call vote as follows: Ayes: Frederick, Tienvieri, Clements, Steiner, Francis, Hershberger & Pirrone. Nays: None. Absent: None.

REQUEST FOR A DECISION ON THE REPAIRS FOR THE MAINTENANCE BUILDING – No bids were received for the removal and replacement of the Bedford Maintenance Garage however Pirrone received a quote after the deadline from Delventhal. Motion was made by Frederick, seconded by Tienvieri to repair the Maintenance Building the correct and proper way in an amount not to exceed \$50,000.00. Motion carried on a roll call vote as follows: Ayes: Frederick, Tienvieri, Clements, Steiner, Francis, Hershberger & Pirrone. Nays: None. Absent: None.

REQUEST FOR APPROVAL OF THE 2018 STREETLIGHT ASSESSMENT RESOLUTION – Hershberger explained these are the Subdivision Streetlights and that most of the electric lights went up a small percentage, the gas lights went down significantly due to repairs and replacements, and that Wild Haven only seems high because their HOA receives one bill for the entire subdivision. Motion was made by Hershberger, seconded by Clements to approve the Resolution for the 2018 Streetlight Assessment, as presented. Motion carried on a roll call vote as follows: Ayes: Hershberger, Clements, Tienvieri, Steiner, Frederick, Francis & Pirrone. Nays: None. Absent: None.

REQUEST FOR APPROVAL OF THE FIVE TAX MILLAGE RESOLUTION FOR THE 2018 TAX ROLL – Motion was made by Hershberger, seconded by Francis to approve the Resolution adopting the General Operating Levy for .7811 mills, as presented. Motion carried on a roll call vote as follows: Ayes: Hershberger, Francis, Steiner, Tienvieri, Clements, Frederick & Pirrone. Nays: None. Absent: None.

Motion was made by Hershberger, seconded by Francis to approve the Resolution for the .9866 mills Fire District Levy for the 2018 tax roll, as presented. Motion carried on a roll call vote as

follows: Ayes: Hershberger, Francis, Tienvieri, Clements, Frederick, Steiner & Pirrone. Nays: None. Absent: None.

Motion was made by Hershberger, seconded by Francis to approve the Resolution for the .2428 mills Transit System Levy for the 2018 tax roll, as presented. Motion carried on a roll call vote as follows: Ayes: Hershberger, Francis, Clements, Frederick, Steiner, Tienvieri & Pirrone. Nays: None. Absent: None.

Motion was made by Hershberger, seconded by Francis to approve the Resolution to establish the Police Tax Levy at .3945 mills for the 2018 tax roll, as presented. Motion carried on a roll call vote as follows: Ayes: Hershberger, Francis, Frederick, Steiner, Tienvieri, Clements & Pirrone. Nays: None. Absent: None.

Motion was made by Hershberger, seconded by Francis to approve and establish the Fire Protection Tax Levy at .5000 mills for the 2018 tax roll, as presented. Motion carried on a roll call vote as follows: Ayes: Hershberger, Francis, Steiner, Tienvieri, Clements, Frederick & Pirrone. Nays: None. Absent: None.

REQUEST TO APPROVE A NEW STAFFING MODEL FOR THE ASSESSING DEPARTMENT – Board members would like more information so they could make an informative business decision. Motion was made by Frederick, seconded by Steiner to postpone the request for approval of the new staffing model for the Assessing Department until the next regularly scheduled Township Board meeting. Motion carried on a roll call vote as follows: Ayes: Frederick, Steiner, Clements, Tienvieri, Francis, Hershberger & Pirrone. Nays: None. Absent: None.

#### **COMMENTS FROM THE PUBLIC**

Logan Tisdale, 1308 Brandywine – spoke to current and potentially future millage's, and had comments about the Monroe County Sheriff's Department.

Ken Gonyea, 8311 Lambert Street – spoke to road work on Lewis Avenue and the length of the Board meeting. Pirrone responded that the Lewis Avenue Road work was not done as anticipated and the Board's meetings are long because the Board does not have a "meeting before the meeting".

Gail Keane, 1056 W. Temperance – spoke to the Lewis Avenue Redevelopment Committee and its exclusion and attacks on TAC, and spoke about Downtown Temperance. Pirrone said he has offered to work with her multiple times.

Al Prieur, 1167 North Park – mentioned that the Lewis Avenue Redevelopment Committee had nothing to do with Downtown Temperance Day - it was done through the Veteran's Center.

#### **REPORT FROM TOWNSHIP BOARD MEMBERS**

Tienvieri – mentioned an MTA article which gave an Assessing review check list and offered professional assistance to come and review the needs of a Township's Assessing Department, she would like the Board to be more involved in the employment issues at the Township, and commended Paula Brown-Grey on the work she has done on the Library Advisory Board.

Steiner – sends his thoughts and prayers to the people on the East Coast dealing with the hurricane and said in comparison to others in the area, Bedford's taxes are not out of line.

Clements – with winter approaching, he reminded resident that now is the time to plan for any emergency, and he congratulated the new members of the Fire Department as they are true Heroes who are willing to take time away from their families to benefit others.

Frederick – even though the Township never approved its involvement with Temperance Days, he warned that there was the appearance of it and suggested Pirrone and Prieur be careful with this, and he suggested calling the Monroe County Health Department to look at the mold problem at the Temperance Fire Station.

Francis – no comment.

Hershberger – mentioned she visited the Bedford High School and registered 149 students, October 9<sup>th</sup> is the last day to register for the November election, absentee ballots will be going out the last week in September/first week in October and if anyone needs an application, they should contact her office. She asked residents to be careful when driving, as volunteers will be pick up trash for Adopt-A-Road Sept. 27-30<sup>th</sup>, and Hazardous Waste and Secure Shredding will be Sept. 29<sup>th</sup>. She let the Board members know she has given them each a draft of the updated Personnel Manual and asked for suggestions and corrections they might like to make.

Pirrone – extended his offer to work with Keane, has met with Monroe Tourism and is working to partner with them on a Jazz festive, he did work on the Temperance Day Committee and it was a huge success, the Monroe Cycle Club is holding a bike event this Sunday, and he attended the annual Township Road Committee meeting and went over some of Bedford Township needs. Frederick responded that he does not care what projects Pirrone works on, as long as he makes it clear that he is not representing the Township on it.

Graham – clarified some of the details of the IFT for Toledo Steel.

**ADJOURNMENT**

The meeting was adjourned at 9:56 p.m.

Trudy L. Hershberger  
Bedford Township Clerk

Nancy Gin  
Deputy Clerk/Recording Secretary