

BEDFORD TOWNSHIP BOARD MINUTES  
8100 JACKMAN ROAD, TEMPERANCE, MI 48182  
August 14, 2018 - 7:00 p.m.

**PRESENT:**

Paul Pirrone, Supervisor  
Trudy Hershberger, Clerk  
Paul Francis, Treasurer

TC Clements, Trustee  
LaMar Frederick, Trustee  
Rick Steiner, Trustee  
Nancy Tienvieri, Trustee

**ALSO PRESENT:** Phil Goldsmith, Township Attorney; Dave Manning, Finance Director; Adam Massingill, Fire Chief; Barry Buschmann, Mannik Smith; Randy Pierce, MCRC

The Regular Meeting of the Bedford Township Board was called to order by Pirrone at 7:00 p.m. followed by the Pledge of Allegiance and Prayer led by Josh Rozak, Bedford Alliance Church.

**APPROVAL OF AGENDA** – Motion was made by Clements, seconded by Steiner to approve the agenda with item 8G-the Request for Approval of the Mannik Smith Agreement to study the Roundabout at Jackman and Smith moving after 8C. Motion carried on a roll call vote as follows: Ayes: Clements, Steiner, Francis, Frederick, Tienvieri, Hershberger & Pirrone. Nays: None. Absent: None.

**CONSENT AGENDA**

The Consent Agenda contained the following items for approval:

- Approval of the July 17, 2018 Township Board Minutes;
- Approval to Appoint J. Henry Lievens to the Downtown Development Authority for a partial term ending 12/31/2019;
- Approval to Reappoint Brad Greeley to the Construction Code Board of Appeals for a 3<sup>rd</sup> term ending 12/31/2020;
- Approval to Appoint Sherry Victorian to the Beautification Committee for a 1<sup>st</sup> term ending 12/31/2023:

Motion was made by Francis seconded by Tienvieri to approve the minutes with the inclusion of the words “the damaged portion of” inserted in the request for approval to bid out the damaged Maintenance Garage. Motion carried on a roll call vote as follows: Ayes: Francis, Tienvieri, Frederick, Clements, Steiner, Hershberger & Pirrone. Nays: None. Absent: None.

Motion was made by Clements, seconded by Tienvieri to approve items 3B, 3C, and 3D on the Consent Agenda, as presented. Motion carried on a roll call vote as follows: Ayes: Clements, Tienvieri, Steiner, Frederick, Francis, Hershberger & Pirrone. Tienvieri requested the third member appointed to the Construction Code Board of Appeals be someone outside the construction field as the two current members are both builders.

**PUBLIC COMMENT**

Gail Keane, 1056 W. Temperance – spoke to comments made at the last board meeting and is concerned with issues going on in Downtown Temperance.

Al Prieur, 1167 North Park – spoke in favor of the Lewis Avenue Redevelopment Committee.

Logan Tisdale, 1308 Brandywine – strongly supports the board approving 6B, 6C, 6D, and 6E for the Fire Department.

**STAFF REPORTS**

**REQUEST FOR APPROVAL TO ACCEPT A PROPOSAL FOR AUDITING SERVICES** – After last meetings discussion, the three auditing firms who submitted bids were contacted and asked to clarify a few points. The lowest bidder clarified that they misbid and it would cost an additional \$6,000.00 -\$8,000.00 to complete the audit. Motion was made by Francis, seconded by Hershberger to accept the proposal to provide audit services for the fiscal year ending June 30, 2018 presented

by the Certified Public Accounting firm Ringo & Associates, PC for a fee not to exceed \$22,000.00. The reasons to not recommend acceptance of the lowest bid proposal are as follows: Ringo & Associates specializes in the audits of financial statements of governmental entities, Ringo & Associates will conduct the audit in accordance with generally accepted auditing standards, as promulgated by the American Institute of CPA's – whereas the lowest bid proposal does not make this statement, Ringo & Associates will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, which collectively comprise the Township's basic financial statements. The lowest bid proposal does not specify which funds will be audited. Ringo & Associates will issue an auditor's opinion on the financial statements with an in-relation-to opinion on combining and supplementary information. Such financial statements will be prepared in conformity with generally accepted accounting principles. In addition, the auditor will prepare the Comprehensive Annual Financial Report. The lowest bid proposal does not specify what financial statements will be prepared and reported on. Ringo & Associates has Michigan Township auditing experience, whereas the lowest bid proposal does not have any Michigan Township auditing experience. And the institutional knowledge of Bedford Township's funds and operations that Don McGuire brings with him to Ringo & Associates is valuable, but difficult to evaluate in dollars. Motion carried on a roll call vote as follows: Ayes: Francis, Hershberger, Steiner, Clements, Frederick & Pirrone. Nays: Tienvieri. Absent: None.

REQUEST FOR APPROVAL FOR THE PURCHASE OF A LIFEPAK 15 CARDIAC MONITOR AND EQUIPMENT FROM PHYSIO-CONTROL, INC – Chief Massingill explained that with this purchase, the Fire Department would own two sets of equipment which would allow them to provide timely ALS care to both sides of our township. Motion was made by Frederick, seconded by Steiner to approve the purchase of a Lifepak 15 Cardiac Monitor and equipment as presented. Motion carried on a roll call vote as follows: Ayes: Frederick, Steiner, Clements, Tienvieri, Francis, Hershberger & Pirrone. Nays: None. Absent: None.

REQUEST FOR APPROVAL FOR THE PURCHASE OF SIX SETS OF FIREFIGHTER TURNOVER GEAR FROM DINGES FIRE COMPANY – Chief Massingill explained this is part of the replacement plan which replaces six sets of the oldest equipment each year so there is not a big capital expense all at once. Motion was made by Steiner, seconded by Clements to approve the purchase of the turnout gear from Dinges Fire Equipment at a cost of \$2,094.95 per set for a total of \$12,569.70 for six. Motion carried on a roll call vote as follows: Ayes: Steiner, Clements, Frederick, Tienvieri, Francis, Hershberger & Pirrone. Nays: None. Absent: None.

REQUEST FOR APPROVAL TO TRANSFER THE 2014 FORD EXPEDITION TO THE FIRE DEPARTMENT – This vehicle is no longer used by the Sheriff's Department. Chief Massingill explained that this transfer would keep miles off the new ambulance and delay the purchase of a budgeted SUV. Motion was made by Frederick, seconded by Francis to transfer the 2014 Ford Expedition to the Fire Department as presented. Motion carried on a roll call vote as Frederick, Francis, Steiner, Clements, Tienvieri, Hershberger & Pirrone. Nays: None. Absent: None.

REQUEST FOR APPROVAL TO ACCEPT THE FY 2017 STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE GRANT FOR THE BEDFORD FIRE DEPARTMENT Massingill explained the Grant and that it would serve as a supplement to the volunteer system already in place. Discussion and questions followed. Motion was made by Frederick, seconded by Francis to approve the SAFER Grant in the amount of \$536,071.00 for the hiring of four full-time firefighters for a three-year period with the grant providing 75% of the annual costs of a first-year firefighter during the first two years of the grant, and 35% of the annual costs of a first-year firefighter during the third year. Motion carried on a roll call vote as follows: Ayes: Frederick, Francis, Tienvieri, Clements, Steiner, Hershberger & Pirrone. Nays: None. Absent: None.

Motion was made by Hershberger, seconded by Clements to create four full-time Firefighter positions after receiving the funds from the SAFER grant. Motion carried on a roll call vote as follows: Ayes: Hershberger, Clements, Steiner, Tienvieri, Frederick, Francis & Pirrone. Nays: None. Absent: None.

**OLD BUSINESS****NEW BUSINESS**

REQUEST FOR APPROVAL OF OUTSTANDING INVOICES- Motion was made by Hershberger, seconded by Francis to approve the following vouchers for payment: General Fund-\$286,337.15, Fire District-\$52,740.57, Police Fund-\$97,902.05, Park Fund-\$8,191.01, Transit System Fund-\$19,721.00, Library Operating Fund-\$7,267.55, Water Revenue Fund-\$7,400.00, Rehabilitation Fund-\$4,850.00, Mildred Drive SAD-\$1,769.98, Springbrook SAD-\$3,571.75, Downtown Development Authority-\$10,208.99, Sewer Operation & Main. Fund-\$703,502.47, & Trust and Agency Fund-\$33,872.03 for a total of \$1,237,334.55. Motion carried on a roll call vote as follows: Ayes: Hershberger, Francis, Frederick, Clements, Steiner, Tienvieri, & Pirrone. Nays: None. Absent: None

REQUEST FOR APPROVAL OF THE MANNIK SMITH AGREEMENT FOR ENGINEER INSPECTION SERVICES FOR 2018 ROAD IMPROVEMENT PROJECTS – Buschmann explained that these four projects are not performed by the MCRC, so this agreement is for inspection services to make sure the work is done properly. Motion was made by Tienvieri, seconded by Steiner to approve the Mannik Smith agreement for professional services for Monroe Road, Douglas Road, Jackman Road, and Subdivision overband crack fill, as presented. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Steiner, Frederick, Clements, Francis, Hershberger & Pirrone. Nays: None. Absent: None.

APPROVAL TO ACCEPT THE TAP GRANT AND TO APPROVE MANNIK SMITH ENGINEERING DESIGN SERVICES FOR DOWNTOWN TEMPERANCE IMPROVEMENTS Buschmann reviewed the details of the TAP Grant, which will be a 2019 project. Motion was made by Francis, seconded by Steiner to accept the TAP grant and approve the Mannik Smith engineering fees, as presented. Motion carried on a roll call vote as follows: Francis, Steiner, Frederick, Clements, Tienvieri, Hershberger & Pirrone. Nays: None. Absent: None.

APPROVAL OF THE MANNIK SMITH AGREEMENT FOR SERVICES TO STUDY THE ROUNDABOUT AT JACKMAN AND SMITH ROADS – Pierce informed the Board of a CMAQ Grant (Congestion Mitigation and Air Quality) for \$600,000.00 which has been awarded to the MCRC for a proposed roundabout at Jackman and Smith Roads. This would be a 2020 Project. This request is to study the issue. Lengthy discussion followed, including questions Board members have received from residents as to the reason why this is needed and why a light can't be installed instead. Motion was made by Clements, seconded by Steiner to approve Mannik Smith services for the study of a roundabout at Jackman and Smith Roads in the amount of \$3,500.00 with the contract being amended to be governed by the laws of Michigan. Motion carried on a roll call vote as follows: Clements, Steiner, Frederick, Francis, Hershberger & Pirrone. Nays: Tienvieri. Absent: None. Tienvieri voted nay as she does not want to spend any Township monies for a roundabout.

APPROVAL OF A DEVELOPMENT DESIGN STANDARDS WAIVER FOR SUNRISE WINDOW AND DOLLAR GENERAL – Upon the recommendation of the Planning Commission, a motion was made by Frederick, seconded by Clements to approve a waiver from the Township Development and Design Standards Ordinance Number 65 regarding drainage pipe materials, provided the installation shall be in accordance with the pipe manufacturers specifications, subject to approval by the MCDC and the Township Engineer, and the granting of this variance will not be detrimental to the public welfare or injurious to other property in the area in which these properties

are situated. Motion carried on a roll call vote as follows: Ayes: Frederick, Clements, Tienvieri, Steiner, Francis, Hershberger & Pirrone. Nays: None. Absent: None.

APPROVAL TO CONTINUE THE MONROE CONSERVATION DISTRICT SERVICE AGREEMENT – Connie Velliquette thanked the Board for their continued support. Motion was made by Tienvieri, seconded by Francis to approve the service agreement between Bedford Township and the Monroe County Conservation District through June 2019 in the amount of \$1,000.00. Motion carried on a roll call vote as follows: Ayes: Tienvieri, Francis, Steiner, Clements, Frederick, Hershberger & Pirrone. Nays: None. Absent: None.

APPROVAL TO ACCEPT THE BID FOR THE 2000 FORD RANGER FROM JAY HINKELMAN FOR \$1855.00 – Motion was made by Steiner, seconded by Clements to accept the bid from Jay Hinkelman for the 2000 Ford Ranger in the amount of \$1,855.00. Motion carried on a roll call vote as follows: Aye: Steiner, Clements, Tienvieri, Frederick, Francis, Hershberger & Pirrone. Nays: None. Absent: None.

**COMMENTS FROM THE PUBLIC**

Gail Keane, 1056 W. Temperance – spoke to issues in Downtown Temperance.

Logan Tisdale, 1308 Brandywine –spoke to the Lion’s golf outing, the transfer of the Expedition to the Fire Department, the roundabout and an article in the Bedford Now.

**REPORT FROM TOWNSHIP BOARD MEMBERS**

Tienvieri – Asked for an update on the Liquor License, questioned why an issue with the Fire Chief’s contract wasn’t on the agenda, asked why the Assessing Department had requests for employment on the website when the Board has not approved any positions, and stressed that her job is to scrutinize how the Board handles public funds and she will not close her eyes to a lack of transparency or a lack of full disclosure.

Frederick – Congratulated Craig Montri and all primary winners, and asked who was in charge of emptying the waste baskets in the DDA areas because they were full. Pirrone let him know the Maintenance Department has a regular schedule for emptying them.

Francis – Reminded residents that the Summer Real Estate taxes are due September 14<sup>th</sup> and after that date the State requires them to add penalties and interest.

Hershberger – She updated Tienvieri on the status of the Liquor License and thanked her approximately 90 election workers, the polling locations, and her office staff as the election went smoothly and everyone did a great job.

Pirrone – Mentioned Voss Lighting has been installing the new LED lights, he has met with the new President of the BBA and wants to work together with various groups within the Township, he is still working on plans for the Senior Center, expressed his sympathy for Shayla Pitzen and her family in the loss of her mother, and let Tienvieri know the Assessing Department’s request for job applications will be taken off the website as the deadline has passed.

**ADJOURNMENT**

The meeting was adjourned at 9:15 p.m.

Trudy L. Hershberger  
Bedford Township Clerk

Nancy Gin  
Deputy Clerk/Recording Secretary