

BEDFORD TOWNSHIP BOARD MINUTES
8100 JACKMAN ROAD, TEMPERANCE, MI 48182
November 3, 2015
7:00 pm

PRESENT:

Greg Stewart, Supervisor	Larry O'Dell, Trustee
Trudy Hershberger, Clerk	Paul Pirrone, Trustee
Paul Francis, Treasurer	Rick Steiner, Trustee
	Nancy Tienvieri, Trustee

ALSO PRESENT: Tom Graham, Lennard, Graham & Goldsmith, Fire Marshall Ron Whipple

The Regular Meeting of the Bedford Township Board was called to order by Stewart at 7:00 PM followed by the Pledge of Allegiance.

APPROVAL OF AGENDA – Motion was made by Pirrone, seconded by Steiner to approve the agenda with the addition of item 4A, Report from Fire Marshall Ron Whipple, as amended. Motion carried unanimously.

CONSENT AGENDA

The Consent Agenda contained the following items for approval:

Approval of the October 20, 2015 Township Board Minutes.

Motion was made by Pirrone, seconded by Steiner to approve the consent agenda as published. Motion carried unanimously.

PRESENTATIONS

Fire Marshall Ron Whipple spoke, explaining some of the fire department issues he has been overseeing in his role as interim fire chief. He then answered questions from board members who also thanked him for his hard work.

PUBLIC COMMENT - None

OLD BUSINESS

REQUEST FOR APPROVAL OF THE CONTRACT BETWEEN LAKE ERIE TRANSIT AND BEDFORD TOWNSHIP

Stewart introduced Attorney Graham who spoke regarding the revised contract being presented to the board. He stated that after board approval the proposed contract would go to Lake Erie Transit for their approval. Discussion followed regarding the need for a contract when we have not had one before and comments and concerns about LETC millage issues. Motion was made by Pirrone, seconded by O'Dell to approve the contract between Lake Erie Transit and Bedford Township, with changes made to page 3. Motion carried on a roll call vote as follows: Aye: Francis, O'Dell, Pirrone, Steiner, Hershberger & Stewart. Nays: Tienvieri. Excused: None. Tienvieri voted no because she didn't believe a contract was needed.

REQUEST FOR APPROVAL OF THE AMENDED 2016 STREETLIGHTS RESOLUTION

Hershberger spoke, informing the board she has been working on streetlight assessment issues and found some assessments that were incorrect. The corrections have been made and this amended resolution is the result. Discussion followed. Motion was made by Hershberger, seconded by Steiner to approve the amended resolution for the 2016 streetlight assessment, as presented. Motion carried on a roll call vote as follows: Aye: Francis, O'Dell, Pirrone, Steiner, Tienvieri, Hershberger & Stewart. Nays: None. Excused: None

NEW BUSINESS

REQUEST FOR APPROVAL OF OUTSTANDING INVOICES- Motion was made by Hershberger, seconded by Francis to approve the following vouchers for payment: General Fund-\$33,525.08, Fire District-\$2,551.15, Police Fund-\$2,492.53, Park Fund-\$1,561.33, Library Operating Fund-\$13,159.58, Water Revenue Fund-\$14,959.00, Downtown Development Authority-\$45,276.50, & Sewer Operation & Main. Fund-\$13,686.29, Trust and Agency Fund-\$625.90, for a total of \$127,837.36. Motion carried on a roll call vote as follows: Aye: Francis, O'Dell, Pirrone, Steiner, Tienvieri, Hershberger & Stewart. Nays: None. Excused: None

REQUEST FOR APPROVAL OF A FULL-TIME PLANNING POSITION

Hershberger spoke explained the planning department currently has one full-time employee, and one part-time employee, and detailed the need to make the part-time employee full-time. Discussion followed, with board members commenting in support of the change. Motion was made by Pirrone, seconded by Steiner to approve the full time planning position request at a salary of \$37,304.28 with full benefits, as presented in the board packet. Motion carried on a roll call vote as follows: Aye: Francis, O'Dell, Pirrone, Steiner, Tienvieri, Hershberger & Stewart. Nays: None. Excused: None

REQUEST FOR APPROVAL OF CHANGES IN THE ASSESSING DEPARTMENT

Stewart spoke, informing the board that Lewis Smith, Level 2 Assessor has agreed to work three days a week in Bedford Township, at a salary rate of \$20.92 per hour and the loss of benefits. He further explained that Mr. Smith has taken a part-time job in London Township. Stewart further stated he is proposing to hire, on a contracted basis, a Level 3 Assessor named Christine Eichler for 12 to 20 hours per week at a rate of \$25.00 per hour. Discussion followed. Motion was made by Pirrone, seconded by Steiner to approve the reduction of Lewis Smith to part-time at 24 hours per week at a rate of \$20.92 per hour, as presented. Motion carried on a roll call vote as follows: Aye: Francis, O'Dell, Pirrone, Steiner, Tienvieri, Hershberger & Stewart. Nays: None. Excused: None

Motion was made by Tienvieri, seconded by Pirrone to approve the contract with Christine Eichler to work in the Assessing Department for 12 to 20 hours per week at a rate of \$25.00 per hour, as presented. Motion carried on a roll call vote as follows: Aye: Francis, O'Dell, Pirrone, Steiner, Tienvieri, Hershberger & Stewart. Nays: None. Excused: None

REQUEST FOR APPROVAL FOR PROPOSALS (RFP) FOR PROFESSIONAL PLANNING SERVICES

Stewart spoke, explaining the request for the RFP to look for professional planning services to upgrade our ordinances, especially now that the township's master plan has been approved. Karen Kincaid, township planning administrator also spoke to the issue, further explaining the need for a certified planner under certain circumstances. Discussion followed. Motion was made by Francis, seconded by O'Dell to approve the request for the distribution of the RFP for professional planning services, as presented. Motion carried on a roll call vote as follows: Aye: Francis, O'Dell, Pirrone, Steiner, Hershberger & Stewart. Nays: Tienvieri. Tienvieri voted no because she felt it was an unnecessary expense to retain a planning consulting company.

REQUEST FOR APPROVAL TO PURCHASE AND INSTALL TWO REPLACEMENT WARNING SIRENS

Stewart spoke, stating the county has a project to unify the sirens in Monroe County, which is requiring upgrading of the sirens in place and replacing if they cannot be upgraded. Bedford has two sirens that are too old to be upgraded and need replacing. This is an opportunity to get them replaced at a lower

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cost because of a grant. The total cost for replacement and installation would be \$37,000.00. Board members commented on this issue. Motion was made by Pirrone, seconded by Tienvieri to approve the purchase and installation of two warning sirens at a cost of \$18,500 each for a total of \$37,000, as presented. Motion carried on a roll call vote as follows: Aye: Francis, O'Dell, Pirrone, Steiner, Tienvieri, Hershberger & Stewart. Nays: None. Excused: None

COMMENTS FROM THE PUBLIC

Karen Kincaid, township planning department – thanked the board for their decision to approve the full-time planning administrative assistant position.

Christy Whitson, 8952 Lewis – asked for an update on the status of parking in Temperance.

Jodie Rector, township planning department – thanked the board for the opportunity to serve the Bedford community full-time.

REPORT FROM TOWNSHIP BOARD MEMBERS

Tienvieri – mentioned an Asset Management Seminar board members can attend, requested information on Christy Whitson's question, asked if the board would be having another COW meeting regarding millage issues, asked for a list of Bedford firemen, commented on the Carfax info, and reported on issues at the Library.

Pirrone – stated the Farmer's Market is done for another successful year, and asked when the Meet & Greet was going to be held for the Fire Chief candidates.

Steiner – welcomed Jodie Rector as a full-time employee, and mentioned another accident at Lewis and Hickory Creek. He asked the Roads Committee to talk to MCRC regarding the need for a light at that intersection.

Hershberger – stated the Master Plan was approved by the Planning committee on October 28th, mentioned the positive comments received from county planning, Erie Township & Toledo planning regarding the plan, and stated that the planning department would be working on updating the township's ordinances.

Stewart – commented on the Carfax report and the proposed purchase of the F-150 truck, its value, and that he is going forward with the purchase. He mentioned the yard waste bins located at the township hall on weekends thru November, there will be two bins and due to concerns about Ohio residents and businesses using the bins, he will be setting up a video camera to monitor the site. He also reminded residents that no plastic bags of leaves/brush can be accepted. He further mentioned problems with open burning this month; the ordinance dept. had 33 calls for illegal burns to date. He plans to look at enforcement and fines related to illegal burns and to possibly look at additional help to better police burning issues, during the evening/nighttime hours.

ADJOURNMENT

The meeting adjourned at 8:50 p.m.

Trudy L. Hershberger
Bedford Township Clerk

Garnet Francis
Deputy Clerk/Recording Secretary