

BEDFORD TOWNSHIP BOARD MINUTES
8100 JACKMAN ROAD, TEMPERANCE, MI 48182

March 21, 2017

7:00 pm

PRESENT:

Paul Pirrone, Supervisor
Trudy Hershberger, Clerk
Paul Francis, Treasurer

Michelle Bork, Trustee
TC Clements, Trustee
Rick Steiner, Trustee
Nancy Tienvieri, Trustee

ALSO PRESENT: Phil Goldsmith, Lennard, Graham & Goldsmith, and Tim Csurgo, Deputy Monroe County Drain Commission, Ron Whipple, Bedford Township Fire Marshal

The Regular Meeting of the Bedford Township Board was called to order by Pirrone at 7:00 PM followed by the Pledge of Allegiance and prayer by Bedford resident Greg Skiver.

APPROVAL OF AGENDA – Motion was made by Steiner, seconded by Clements to approve the agenda as presented. Motion carried on a roll call vote as follows: Aye: Francis, Bork, Clements, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

CONSENT AGENDA

The Consent Agenda contained the following items for approval:

Approval of the March 7, 2017 Township Board Minutes.

The General, Savings, Pooled Funds & CD Report.

The Expense Report and Balance Sheet for period ending February 28, 2017.

Acceptance of the resignation of William Strable from the Fire Advisory Board.

Appointment of Greg LaScala to the Fire Advisory Board for a term ending December 31, 2018.

Motion was made by Clements, seconded by Steiner to approve the consent agenda as published. Motion carried on a roll call vote as follows: Aye: Francis, Bork, Clements, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

PRESENTATIONS

MIKE CALVIN, RE: BEDFORD'S RED, WHITE AND BLUE RIBFEST

Mike Calvin, organizer of a planned ribfest on July 21 thru 23, 2017 in Bedford Township, spoke to the board, explaining what is planned for the event, the times it will be open, and that it will be located on the grounds of Bedford High School. He further told them of his meetings with the fire chief, ordinance officers, and police to be sure he would be following all rules and regulations with regard to the event. He then answered board members questions.

STAFF REPORTS

REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING THE DRAIN COMMISSIONER'S OFFICE TO EXCEED THE \$5,000 PER MILE LIMIT SET BY THE DRAIN CODE

Tim Csurgo, Deputy Drain Commissioner spoke to the board, explaining the request, stating the board has approved these before, the drain is less than 1 mile long, and it saves money to handle the issue this way. He then answered board members questions. Motion was made by Tienvieri, seconded by Clements to approve the resolution authorizing the Drain Commission to exceed the \$5,000 per mile cost for the Rate Drain cleanout work, at a cost of \$12,800.00. Motion carried

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on a roll call vote as follows: Aye: Francis, Bork, Clements, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

REQUEST FOR APPROVAL OF A WAIVER OF PLANNING AND BZA FEES FOR A TEMPORARY USE PERMIT FOR BEDFORD PUBLIC SCHOOLS

Pirrone spoke, explaining the request, stating this waiver would cover all special events at the schools for this year. Township attorney Goldsmith spoke, giving more details and answering board members questions. Motion was made by Steiner seconded by Francis to approve the waiver of Planning fees of \$150.00 and Board of Zoning Appeals fees of \$275.00 for Bedford Public Schools, as presented. Motion carried on a roll call vote as follows: Aye: Francis, Bork, Clements, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

REQUEST FOR APPROVAL OF THE PURCHASE OF SCHEDULING AND WORKFORCE MANAGEMENT SOFTWARE FOR THE FIRE DEPARTMENT

Fire Marshal Whipple spoke on behalf of Fire Chief Massingill, stating the request was to help streamline and control shift worker issues, that will call volumes are increasing, it will simplify bookkeeping for payroll, and the fire chief is familiar with this program. He then answered board members questions. Motion was made by Clements, seconded by Francis to approve the purchase of scheduling and workforce management software for the fire department at a cost not to exceed \$2,650.00 per year. Motion carried on a roll call vote as follows: Aye: Francis, Bork, Clements, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

PUBLIC COMMENT

None

OLD BUSINESS

REQUEST FOR APPROVAL OF SALARY FOR THE BEDFORD TOWNSHIP FIRE MARSHAL

Fire Marshal Whipple spoke, stating his duties have increased, citing the example of having to attend site plan meetings and organizing presentations. Board members asked questions and commented on the issue. Tienvieri requested that Whipple search for an in house potential replacement to begin training, looking toward his retirement. Discussion followed. Motion was made by Francis, seconded by Hershberger to set the salary for Bedford Fire Marshal at \$63,000.00 per year, plus benefits. Motion carried on a roll call vote as follows: Aye: Francis, Bork, Clements, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

REQUEST FOR APPROVAL OF HOLIDAY PAY FOR PART-TIME EMPLOYEES

Pirrone spoke, citing the memo from the board packet, and the attachments showing the projected costs to the township to pay part-time employees holiday pay when the holiday falls on a day they would normally work. He also mentioned the possibility of only paying holiday pay for the three major holidays, Christmas, New Years, and Thanksgiving. Discussion followed, Motion was made by Francis, seconded by Steiner to take no action on this issue at this time. Motion carried on a roll call vote as follows: Aye: Francis, Bork, Clements, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

NEW BUSINESS

REQUEST FOR APPROVAL OF OUTSTANDING INVOICES- Tienvieri questioned the charges for IT help desk and other IT costs and questioned legal fee charges for trustees, asking that the trustees see the bills when there are charges for trustees on them. Hershberger responded she is

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getting bids for IT and that she would send the trustees copies of the bills when there are trustee charges on them. Motion was made by Hershberger, seconded by Francis to approve the following vouchers for payment: General Fund-\$322,915.34, Fire District-\$35,118.47, Police Fund-\$1,012.61, Park Fund-\$3,241.23, Transit System Fund-\$37.50, Library Operating Fund-\$4,218.41, Enchanted Forest SAD-\$74,368.16, Canterbury Forest SAD-\$20,966.84, Chapel Creek SAD-\$148.75, Green Hills SAD-\$156,200.00, Barbara Lee/Harmony SAD-\$39,602.50, Downtown Development Authority-\$15,943.00, Sewer Operation & Main. Fund-\$4,844.94, & Trust and Agency Fund-\$838.00 for a total of \$679,485.75. Motion carried on a roll call vote as follows: Aye: Francis, Bork, Clements, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

REQUEST FOR APPROVAL OF A CONTRACT WITH THE MCRC FOR ROAD IMPROVEMENTS TO DEERFIELD WOODS SUBDIVISION

Hershberger spoke, stating the residents of Deerfield Woods Subdivision were requesting an overband crackfill of their streets with their association paying the \$3,740.00 cost. She then stated she had received the monies from the Deerfield Woods Subdivision Association and is requesting approval of the MCRC contract on their behalf. Motion was made by Hershberger, seconded by Francis to approve the contract with the Monroe County Road Commission for an overband crackfill in Deerfield Woods Subdivision, at cost of \$3,740.00, which has already been paid by the subdivision's association. Motion carried on a roll call vote as follows: Aye: Francis, Bork, Clements, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

REQUEST FOR APPROVAL OF NINE VARIOUS ROAD MAINTENANCE AND IMPROVEMENT PROJECTS FOR 2017

Francis spoke, giving detailed information on each of the nine road maintenance and improvement contracts with the Monroe County Road Commission listed. He also mentioned there would be as many as 11 more contracts coming to the board for this year. Tienvieri asked the supervisor to ask the Monroe County Road Commission to look into repairing some drainage maintenance issues on Douglas and Jackman roads north of Samaria Road.

Motion was made by Francis, seconded by Clements to approve the contract with the Monroe County Road Commission for deep strength patching, 2 inches HMA, and shoulder work on Jackman Road between Sterns and Dean Roads at a cost of \$173,268.00, the township's cost to be \$129,876.00, as presented. Motion carried on a roll call vote as follows: Aye: Francis, Bork, Clements, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

Motion was made by Francis, seconded by Steiner to approve the contract with the Monroe County Road Commission for deep strength patching, 2 inches HMA, excluding drainage on Smith Road, between Lewis Avenue and US-24, at a cost of \$268,630.00, the township's cost to be \$147,747.00, as presented. Motion carried on a roll call vote as follows: Aye: Francis, Bork, Clements, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

Motion was made by Francis, seconded by Clements to approve the contract with the Monroe County Road Commission for overband crackfill on Dean Road between Crabb and Minx Roads at a cost of \$4,250.00, the township's cost to be \$3,188.00, as presented. Motion carried on a roll call vote as follows: Aye: Francis, Bork, Clements, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

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Motion was made by Francis, seconded by Steiner to approve the contract with the Monroe County Road Commission for base stabilization, 1.75 inches of HMA + 1.50 inches on Douglas Road between Temperance and Erie Roads at a cost of \$304,586.00, the township's cost to be \$288,440.00, as presented. Motion carried on a roll call vote as follows: Aye: Francis, Bork, Clements, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

Motion was made by Francis, seconded by Clements to approve the contract with the Monroe County Road Commission for base stabilization and double chip seal on Piehl Road between Summerfield Road and the west township line at a cost of \$72,615.00, the entire cost to be borne by the township, as presented.

Motion was made by Francis, seconded by Clements to approve the contract with the Monroe County Road Commission for overband crackfill on Samaria Road between Secor Road and the west township line at a cost of \$5,100.00, the township's cost to be \$3,825.00, as presented.

Motion carried on a roll call vote as follows: Aye: Francis, Bork, Clements, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

Motion was made by Francis, seconded by Steiner to approve the contract with the Monroe County Road Commission for base stabilization and double chip seal on School Road from Secor Road to the west township line at a cost of \$212,695.00, the entire cost to be borne by the township, as presented. Motion carried on a roll call vote as follows: Aye: Francis, Bork, Clements, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

Motion was made by Francis, seconded by Clements to approve the contract with the Monroe County Road Commission for dust control, 2 applications of 38% calcium chloride, 2,000 gallons per mile, at a cost to the township of \$39,288.00, as presented. Motion carried on a roll call vote as follows: Aye: Francis, Bork, Clements, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

Motion was made by Francis, seconded by Clements to approve the contract with the Monroe County Road Commission for mowing the ditches, 3 cuts, at a cost to the township of \$23,600.00, as presented. Motion carried on a roll call vote as follows: Aye: Francis, Bork, Clements, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

COMMENTS FROM THE PUBLIC

Greg Skiver, 1520 Meadowbrook Way – expressed his concerns regarding the condition/maintenance of the roads in his subdivision (Forestview Subdivision). Pirrone responded.

Julie Turi, 10216 Crabb – questioned when her portion of Crabb Road would be repaired. Pirrone responded.

REPORT FROM TOWNSHIP BOARD MEMBERS

Tienvieri – suggested the board consider correcting drainage issues on roads one year then do the road repair the next. She also commented on the costs of crackfill.

Clements – park board thanked everyone who stopped by their booth at the trade fair and commended the Beautification Committee for their hard work at the trade fair.

Bork – stated the Planning Commission had approved the temporary special use permit for the Farmers Market, and questioned why they have to do this every year. Goldsmith responded stating the Planning Commission is looking into changes in the ordinance.

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Steiner – as BZA liaison he questioned the need to get temporary special use approval every year and suggested it could be changed to an administrative approval instead of board approval. He also commended the road committee on their hard work to best use township monies to maintain and improve our roads, and thanked Mr. Calvin for his information and presentation regarding the ribfest at Bedford High School.

Francis – commented on the money the township is spending on local roads and the plans to continue to improve and maintain.

Hershberger – informed the board she had handed out the minutes of the Feb. Communications/Media Committee and would continue to do so, they had last met on Monday the 20th and are talking about changes to the township newsletter which would result in major cost savings, Buckeye cable representatives met with the committee to discuss issues and will be coming back to the committee in the future. They are also looking at the goals set for their committee. She also attended the Association of Michigan Municipal Clerks Institute last week, taking classes to attain her Certified Michigan Municipal Clerk designation, which requires 3 years of classes. Hershberger stated she had gotten a lot of great information and named some of the classes she had attended.

Pirrone -

The library lights will be completed within the next 4 to 5 days by volunteer apprentice electricians, the problems regarding lights and ballasts have been resolved, and at a \$900.00 savings. He further commented on the great job Head Librarian Jodie and the township's maintenance crew has done.

Star Motel – the demo is going forward and the cost of the demo and asbestos removal has been reduced by \$8,000.00.

Autism Month – April is Autism month and residents are encouraged to shine a blue light in support. Resident Jim Nyhan has purchased blue light bulbs for the township and they are available for residents to pick up.

Met with MCRC Director Randy Pierce to discuss maintenance of stone roads, suggested the possibility of doing SAD's to put a chip and seal coat on stone roads.

I-75 Corridor Study – has attended meetings regarding this issue and discussions with Tim Lake regarding getting the property at Crabb & Sterns “shovel ready” for when the I-75 project is done.

Met with Historian Don Adams regarding decorating the township hall with historical items. Also, the schools will be doing an art contest, and the pictures will be hung at the township hall.

There will be a meeting in Pinkney, MI on April 19th to go thru a Cyber Security facility, contact Deputy Supervisor Al Prieur for more information.

A dump station has been created behind the township hall (next to the fire tower) for dumping leaves and grass. This is for residents only, no sticks/branches or plastic bags. A dumpster will be placed on site for twigs and branches.

He has received quotes for weed and feed for the township and library grass at a reduced cost from last year.

Deputy Supervisor Prieur attended a 2 day seminar on grant writing and is interested in participating in the new Grant Committee.

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He will be setting dates and times for working on the policy manual, and letting board members know via e-mail.

Tienvieri asked if mosquito donuts would be available this year. Hershberger responded, stating we do have them available at the township hall for Bedford residents.

ADJOURNMENT

The meeting adjourned at 8:54 p.m.

Trudy L. Hershberger
Bedford Township Clerk

Garnet Francis
Deputy Clerk/Recording Secretary