

BEDFORD TOWNSHIP BOARD MINUTES  
8100 JACKMAN ROAD, TEMPERANCE, MI 48182  
June 20, 2017  
7:00 pm

PRESENT:

Trudy Hershberger, Clerk  
Paul Francis, Treasurer

TC Clements, Trustee  
Rick Steiner, Trustee  
Nancy Tienvieri, Trustee

EXCUSED: Paul Pirrone, Supervisor, & Michelle Bork, Trustee

ALSO PRESENT: Phil Goldsmith, Lennard, Graham & Goldsmith, Dominic LaPan, Abundant Life Ministry, Heath Velliquette, Deputy Sheriff, Monroe County Sheriff's Dept., Finance Director David Manning, and Fire Chief Adam Massingill

The Regular Meeting of the Bedford Township Board was called to order by Hershberger at 7:00 PM followed by the Pledge of Allegiance and prayer.

In the absence of the Township Supervisor, Hershberger asked for a motion to appoint a moderator for the June 20, 2017 meeting. Motion was made by Francis, seconded by Steiner to appoint Township Clerk Hershberger as moderator for the June 20, 2017 board meeting due to the absence of the Township Supervisor. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Steiner, Tienvieri, & Hershberger. Nays: None. Excused: Pirrone, Bork.

**APPROVAL OF AGENDA** – Hershberger stated she would like to add an item under the Consent Agenda, as requested by the Township Supervisor. This would be a request for approval of Al Prieur, Tim Fitzpatrick and Todd Hershberger to the Veteran's Committee for a term ending December 31, 2018, this would be item 3E. Motion was made by Clements, seconded by Tienvieri to approve the agenda, with the addition of item 3E on the Consent Agenda, Approval of Al Prieur, Tim Fitzpatrick and Todd Hershberger to the Veteran's Committee for a term ending 12/31/2018. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Steiner, Tienvieri, & Hershberger. Nays: None. Excused: Pirrone, Bork.

**CONSENT AGENDA**

The Consent Agenda contained the following items for approval:

Approval of the June 6, 2017 Township Board Minutes.

The General, Savings, Pooled Funds & CD Report.

The Expense Report and Balance Sheet for period ending May 31, 2017

Accepted with regret the resignation of Michelle Bork from the Bedford Township Board, effective immediately.

Approval of Al Prieur, Tim Fitzpatrick and Todd Hershberger to the Veteran's Committee for a term ending 12/31/2018.

Motion was made by Francis, seconded by Clements to approve the consent agenda as published.

Motion carried on a roll call vote as follows: Aye: Francis, Clements, Steiner, Tienvieri, & Hershberger. Nays: None. Excused: Pirrone, Bork.

**PRESENTATIONS**

MONROE COUNTY SHERIFF'S DEPARTMENT MONTHLY REPORT

Deputy Sheriff Heath Velliquette gave a detailed report on the May 2017 monthly report from the Monroe County Sheriff's Department, and responded to board members comments.

**PUBLIC COMMENT**

Tim MacAfee, 9837 Pamela – spoke to the board regarding the possibility of a new veteran's park, suggested placing a survey in the next newsletter to get residents responses, and suggested avoiding Jackman road between Sterns and Dean due to road repairs.

Logan Tisdale, 1308 Brandywine – commented on and questioned information reported on by Deputy Sheriff Velliquette

**STAFF REPORTS**

REQUEST FOR APPROVAL OF A RESOLUTION AMENDING THE 2016-17 GENERAL FUND BUDGET

Finance Director Manning spoke, explaining the three departments that need to be adjusted in the 2016-17 General Fund Budget to maintain the balance between revenues and expenses. He then offered to answer board members questions.

Motion was made by Francis, seconded by Steiner to adopt the resolution to amend the 2016-17 General Fund Budget, as presented. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Steiner, Tienvieri, & Hershberger. Nays: None. Excused: Pirrone, Bork.

REQUEST FOR APPROVAL OF AN AGREEMENT WITH A BILLING SERVICE FOR THE FIRE DEPARTMENT

Fire Chief Adam Massingill spoke, stating he had sent out requests for billing service agreements to initiate a soft-billing program for medical transports. He received two quotes and is recommending approval of a quote from AccuMed Billing, Inc., stating they would best meet the needs of the Bedford Fire Department and be the most cost effective. He then responded to board members questions regarding portions of the agreement form shown in the board packet. Attorney Goldsmith stated that if the board approved, he and Massingill could meet and work on the needed changes and bring the corrected agreement back to the board for approval.

Motion was made by Tienvieri, seconded by Clements to move forward with the agreement with AccuMed Billing Inc., for soft billing of medical transports, with the Fire Chief and Township Attorney to work out the details of the contract. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Steiner, Tienvieri, & Hershberger. Nays: None. Excused: Pirrone, Bork.

REQUEST FOR APPROVAL OF THE PURCHASE OF TWO CPAP DEVICES FOR THE FIRE DEPARTMENT

Fire Chief Adam Massingill spoke, stating the purchase of these continuous positive airway pressure devices are part of the plan to upgrade the EMS service currently being provided in Bedford Township. He further stated that training is planned for later this month and approval of this purchase will greatly improve the treatment they will be able to give to residents who are experiencing acute breathing or lung issues. He then responded to questions from board members.

Motion was made by Clements, seconded by Francis to approve the purchase two Porto2vent CPAP devices from Emergent Respiratory at a cost of \$2,356.72, as presented. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Steiner, Tienvieri, & Hershberger. Nays: None. Excused: Pirrone, Bork.

REQUEST FOR APPROVAL OF THE PURCHASE OF TWO LUCAS CHEST COMPRESSION DEVICES FOR THE FIRE DEPARTMENT

Fire Chief Adam Massingill spoke, asking the board to consider approving the purchase of two LUCAS Chest Compression Devices which is also part of the plan to upgrade the EMS service currently being provided in Bedford Township. He then gave a demonstration of one of these devices on a demo dummy, and showed how the approval of this purchase can dramatically impact the survival rates of residents suffering cardiac arrest. He then responded to questions from board members.

Motion was made by Francis, seconded by Clements to approve the purchase of two LUCAS Chest Compression units from Physio Control Inc. at a cost not to exceed \$32,679.00. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Steiner, Tienvieri, & Hershberger. Nays: None. Excused: Pirrone, Bork.

REQUEST FOR APPROVAL OF A QUOTE FROM MT BUSINESS TECHNOLOGIES FOR A COPIER/PRINTER/SCANNER/FAX MACHINE FOR THE FIRE DEPARTMENT

Fire Chief Adam Massingill spoke, explaining the need to lease a copier/printer/scanner/fax machine to replace the three home office printers currently being used to provide the services that one machine can provide and reduce the costly ink cartridge replacement currently needed. He is recommended the lease of the same model

machine from the same company as is currently being utilized at the township hall. The lease will be for 5 years at a cost of \$111.59 per month.

Motion was made by Francis, seconded by Steiner to approve the 5 year lease for a Ricoh Afficio MP C2004 from MT Business Technologies, Inc. at a cost of \$111.59 per month, as presented. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Steiner, Tienvieri, & Hershberger. Nays: None. Excused: Pirrone, Bork.

**REQUEST FOR APPROVAL OF THE PURCHASE OF A REPLACEMENT VEHICLE FOR THE FIRE DEPARTMENT**

Fire Chief Adam Massingill spoke, stating this purchase will replace the Fire Departments Ford Explorer that was totaled in an accident in May. Hershberger informed the board that all insurance paperwork had been signed and the insurance is replacement coverage in the amount of \$29,040.00. This proposal is for a 2018 Chevrolet Tahoe, which will be purchased through the MiDeal State of Michigan contract, at a cost of \$36,515.00 plus the cost of lighting and lettering. The difference in cost will come from the Fire Department's 2017-18 capital outlay budget. He then answered board members questions.

Motion was made by Clements, seconded by Steiner to authorize the purchase of a 2018 Chevrolet Tahoe from Berger Chevrolet in Grand Rapids MI for a price of \$36,515.00, plus the cost of the lettering of the vehicle and the light package up to \$40,000.00. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Steiner, Tienvieri, & Hershberger. Nays: None. Excused: Pirrone, Bork.

**NEW BUSINESS**

**REQUEST FOR APPROVAL OF OUTSTANDING INVOICES-** Motion was made by Hershberger, seconded by Francis to approve the following vouchers for payment: General Fund-\$86,024.76, Fire District-\$62,383.59, Police Fund-\$1,665.14, Park Fund-\$5,788.26, Library Operating Fund-\$777.09, Economic Development Fund-\$1,056.52, Indian Acres SAD-\$8,171.90, Sandywell SAD-\$3,166.13, Mohawk Trails SAD-\$1,016.08, Downtown Development Authority-\$5,527.21, Sewer Operation & Main. Fund-\$4,337.73, & Trust and Agency Fund-\$165,130.73 for a total of \$334,045.14. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Steiner, Tienvieri, & Hershberger. Nays: None. Excused: Pirrone, Bork.

**REQUEST FOR APPROVAL OF THE 2017-18 MTA DUES**

Hershberger spoke, stating the 2017-18 annual Michigan Township Association dues are \$6,150.00 plus \$184.50 for Legal Defense, totaling \$6,334.50. Tienvieri stated that while she supported membership in the MTA, she does not support the payment of monies for Legal Defense and will not vote in favor of payment. She also asked this board if they would be interested in signing the Principles of Governance form shown in the MTA magazine, mentioning the previous board had done so. It was suggested the board wait and do so after the new township trustee is appointed.

Motion was made by Steiner, seconded by Clements to approve the 2017-18 Michigan Townships Association dues, including legal defense at a cost of \$6,334.50. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Steiner, & Hershberger. Nays: Tienvieri. Excused: Pirrone, Bork.

**REQUEST FOR APPROVAL OF THE FRANCHISE RENEWAL AGREEMENT WITH CHARTER COMMUNICATIONS**

Hershberger spoke, stating the Communications Committee has reviewed the ten year franchise agreement, which serves about 300 customers in the southeast portion of Bedford Township and recommends approval with no changes.

Motion was made by Tienvieri, seconded by Steiner to adopt the agreement between Charter Communications and Bedford Township, as presented. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Steiner, Tienvieri, & Hershberger. Nays: None. Excused: Pirrone, Bork.

**REQUEST FOR APPROVAL OF A DDA AGREEMENT**

Hershberger stated this agreement is simply part of the process to allow the DDA to proceed with their planned streetscape improvements at Secor and Sterns. The money for the improvements will come from the DDA, but

payment will be through the township. The DDA has already secured all of the required easements; they are on file in the clerk's department.

Motion was made by Francis, seconded by Clements to approve the DDA agreement for streetscape improvements, as presented. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Steiner, Tienvieri, & Hershberger. Nays: None. Excused: Pirrone, Bork.

**REQUEST FOR APPROVAL OF AN AGREEMENT FOR PROFESSIONAL SERVICES WITH MANNIK AND SMITH GROUP**

Francis spoke, saying this agreement will be to allow Mannik and Smith to inspect the road repair work to be done on the following roads: Jackman Road between Sterns and Dean, Smith Road between Lewis and US-24, Douglas Road between Temperance and Erie, Piehl Road from the township line to Summerfield Road, and School Road from the township line to Secor. They will test for density of materials, inspect placement, and verify materials used, the costs to not exceed \$9,950.00. Tienvieri commented on the cost and on issues with Clover lane and Secor between Rauch and Samaria not being done well. Francis responded, stating the Secor Road issue is a repair done by the Road Commission, no township funds were used, and it was a chip/seal. The Clover lane issue will be taken care of this summer. She also asked about Dean Road between Lewis and Crabb, Francis stated he would look into the problem. Clements commended Mannik & Smith for the work they do for the township.

Motion was made by Francis, seconded by Clements to approve the agreement for professional services for time and testing of five roads to be resurfaced in 2017 at a cost not to exceed \$9,950.00. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Steiner, Tienvieri, & Hershberger. Nays: None. Excused: Pirrone, Bork.

**COMMENTS FROM THE PUBLIC**

Jodi Russ, 1273 Winding Way, Township Librarian – spoke to issues and lack of communication between the township supervisor, the Library Advisory Board and herself.

Al Prieur, 1167 North Park, Deputy Supervisor – responded to Jodi Russ' comments regarding Library issues. Nancy Tienvieri, township trustee – commented on the Library issues and the lack of communication between the supervisor and the Library Advisory board and suggested a policy should be in place that contracts cannot be broken without board approval.

Tim McAfee, 9837 Pamela – commented on mowing creeks and drains during the winter to help with drainage issues, mentioned the road commission needs to clean up trash in bike paths, the 3 full time officials need to track their time and mileage while away from the office, and stated that last Friday, Supervisor Pirrone touched him in an unfriendly and aggressive manner, and with his life experience he was capable of killing him in an instant, and stated that he wanted it on record that “if he ever touches me again, it will be the worst mistake of his life”.

Denise Goerlich, 1049 Hackman – commented on TAC issues and the monies TAC is holding for a proposed Veteran's Park. She also mentioned TAC's mission statement and their accomplishments to date.

Logan Tisdale, 1308 Brandywine – commented on issues regarding the Monroe County Sheriff's Dept.

Ken Gonyea, 8311 Lambert – stated that Bedford Now does not publish all police issues, and stated there is a need for sidewalks in Samaria.

Heath Velliquette, 1034 North Park – announced he is applying for the vacant township trustee position and gave a brief biography.

**REPORT FROM TOWNSHIP BOARD MEMBERS**

**Clements** – reminded residents of the annual fireworks display on Friday, June 23<sup>rd</sup>, mentioned the park board is very appreciative of Sheriff Malone and his Red Shirt program which has been cleaning up White Park, stated that as Chair and board liaison to the Law Enforcement Committee they have completed their research work and are now in the assimilation and discussion phase, he also stated he does not normally comment on public comments regarding current police protection, he believes the information given by the Sheriff's Dept. is very good and is appropriate for a community of our size. He also stated he agrees with Tienvieri that contracts

should not be broken without board approval. Lastly he stated he is very excited to see the direction the Fire Chief and the Department is going, and thanked them for their hard work.

**Tienvieri** – stated she supports the Library Advisory board and to allow them to do their job of giving advice on Library building issues, and supports the supervisor wanting to make cuts and save money but to take into consideration safety of the residents. She mentioned the Drain Commissioner needs to be contacted regarding drainage issues, and said she will miss Michelle Bork and suggested a card or something be sent.

**Francis** – stated that tax bills will be mailed out by July 1<sup>st</sup>, and commented on an article in the newspaper regarding a “poll for police protection” that County Commissioner Moore had done and published the results. He said he believes the polling and publication was premature and inappropriate when the township has an established committee working on the issue.

**Steiner** – stated he agrees with Clements and Tienvieri that the whole board needs to work with boards and committees, that volunteers working on township property need to be licensed and contracted. He then mentioned an article by Firefighter Phil Dale written about the history of the Bedford Fire Department that was published in a firefighter newsletter called “Hook and Ladder” and suggested it be put on the township’s website. He then commended the Fire Chief and Fire Department for their work

**Hershberger** – Stated that the next board meeting would be July 11, 2017 due to the July 4<sup>th</sup> holiday on the first Tuesday, the recycling for that week will be available on July 5<sup>th</sup> instead of the 4<sup>th</sup>, mosquito dunks are available to Bedford residents, if anyone has comments/concerns regarding the township newsletter that was in the Bedford Press, to please contact the Communications Committee. The Communications Committee was presented with equipment for the Government Channel and hopefully a Community Channel, they will be coming to the board in the future regarding these issues. The Township received a dividend check from Par Plan for \$4,009.00, and a Metro Fund Check from the state for \$28,386.79. In closing she wished Michelle Bork the best as she moves on after the loss of her husband.

**Tienvieri** – asked to have added to the next agenda, a discussion of the parameters of the supervisor’s authority and will provide a memo to the board.

**ADJOURNMENT**

The meeting adjourned at 9:15 p.m.

Trudy L. Hershberger  
Bedford Township Clerk

Garnet Francis  
Deputy Clerk/Recording Secretary