

BEDFORD TOWNSHIP BOARD MINUTES
8100 JACKMAN ROAD, TEMPERANCE, MI 48182
December 6, 2016
7:00 pm

PRESENT:

Paul Pirrone, Supervisor
Trudy Hershberger, Clerk
Paul Francis, Treasurer

Michelle Bork, Trustee
TC Clements, Trustee
Rick Steiner, Trustee
Nancy Tienvieri, Trustee

ALSO PRESENT: Phil Goldsmith, Lennard, Graham & Goldsmith, Craig Killinen, Pastor,
Bridgepoint Church

The Regular Meeting of the Bedford Township Board was called to order by Pirrone at 7:00 PM followed by the Pledge of Allegiance and a prayer by Pastor Craig Killinen.

PUBLIC HEARING

REQUEST FOR APPROVAL OF AN INDUSTRIAL FACILITIES EXEMPTION FOR TOLEDO STEEL SUPPLY

Motion was made by Hershberger, seconded by Tienvieri to open the public hearing for the Industrial Facilities Exemption request from Toledo Steel Supply. Motion carried unanimously. Joseph Foos, Treasurer of Toledo Steel Supply, spoke gave the board a short history of his company and informed the board of the expansion they are planning.

Tim Lake, MCBDC, stated this is a company with growth potential, and explained what an IFT is for new board members.

Motion was made by Steiner, seconded by Clements to close the public hearing for the Industrial Facilities Exemption request from Toledo Steel Supply. Motion carried unanimously.

Board members spoke to the issue and asked questions of both Mr. Foos and Mr. Lake.

Motion was made by Francis, seconded by Steiner to adopt the Industrial Facilities Exemption for Toledo Steel Supply for a 50% tax reduction for 12 years, from 1/1/2017 thru 12/31/2028. Aye: Francis, Clements, Bork, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

APPROVAL OF AGENDA – Motion was made by Steiner, seconded by Clements to approve the agenda with Item 3C under the Consent Agenda moved to Item 7-A1 under New Business. Aye: Francis, Clements, Bork, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

CONSENT AGENDA

The Consent Agenda contained the following items for approval:

The November 16, 2016 Township board minutes

The resignation of William Decker Sr. from the Downtown Development Authority

Motion was made by Steiner, seconded by Francis to approve the consent agenda as amended, with a special thank you to William Decker, Sr. for his years of service to the township. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Bork, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

PRESENTATIONS

MS. SUE DONOVAN, MEMBER OF THE MONROE COUNTY BI-CENTENNIAL ALLIANCE

Ms. Donovan, member of the Monroe County Bi-Centennial Alliance spoke to the board, giving information on some of the plans made for the year-long celebration of this event. Board members commented and asked questions. Hershberger read the township's resolution and Pirrone and Hershberger presented the resolution to Ms. Donovan. Motion was made by Hershberger, seconded by Clements to approve the resolution recognizing the Monroe County Bi-Centennial Alliance, as presented. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Bork, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

PUBLIC COMMENT

Kim Pollins, 1054 Oakmont, spoke in detail of her position as Administrative Assistant to the Supervisor. Jim Perkins, 7416 Wellsley, Logan Tisdale, 1308 Brandywine, Kathy Hassen, 7588 Apache Trail all gave their minutes to Pollins for additional time to speak.

Scott Pickard, 1441 W. Dean, commented on the Administrative Assistant to the Supervisor position.

OLD BUSINESS

REQUEST FOR APPROVAL OF A CONTRACT INCREASE FOR RON WALTERS OF ENDEVIS, INC, IN THE SEARCH FOR A NEW FIRE CHIEF

Francis spoke, bringing the rest of the board up to date on the status of the search for a new fire chief. Mr. Ron Walters, of Endevis, Inc. spoke, explaining to the board what Phase II of the search process would accomplish and answered board members questions. Motion was made by Francis, seconded by Hershberger to engage into an agreement with Endevis, Inc., to proceed with the search for a township fire chief and move to Level 2 at a cost not to exceed \$3,000.00, as presented. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Steiner, Tienvieri, Hershberger & Pirrone. Nays: Bork. Excused: None

NEW BUSINESS

REQUEST FOR APPROVAL OF OUTSTANDING INVOICES- Motion was made by Hershberger, seconded by Francis to approve the following vouchers for payment: General Fund-\$116,298.55, Fire District-\$13,714.54, Police Fund-\$1,139.01, Park Fund-\$1,934.85, Transit System Fund-\$58.95, Library Operating Fund-\$3,230.47, Economic Development Fund-\$100.00, Downtown Development Authority-\$28,447.89, Sewer Operation & Main. Fund-\$389,709.55, & Trust and Agency Fund-\$763.40 for a total of \$555,397.21. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Bork, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

REQUEST FOR APPROVAL OF THE 2017 TOWNSHIP BOARD MEETING DATES

Steiner spoke, stating the 2017 scheduled board meeting dates included a board meeting on July 4, 2017. He stated the board meeting should be rescheduled to July 11, 2017. Discussion then followed regarding the stated holiday closure dates for 2017, with questions concerning the policy of giving employees another day off when the holiday falls on a weekend. The board agreed to bring the holiday closure dates back to the board at the December 20th, 2016 board meeting. Motion was made by Steiner, seconded by Francis to change the proposed July 4, 2017 board meeting date to July 11, 2017, and to look at the holiday closure dates at the 12/20/2016

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board meeting. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Bork, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

REQUEST FOR APPROVAL OF A STREETLIGHT AT LARGE ON DOUGLAS ROAD BETWEEN CONSEAR AND TEMPERANCE

Hershberger stated this request was made by a resident of Douglas Road who expressed concerns over the lack of any streetlights on Douglas between Consear and Temperance, and the issue of safety for children waiting for the bus in the dark early morning. A short discussion followed. Motion was made by Hershberger, seconded by Clements to approve the installation of a streetlight at large at or near 8802 Douglas Road, at a cost of \$100.00 for installation and usage at \$11.75 per month. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Bork, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

REQUEST FOR APPROVAL OF THE 2017 TMACOG ANNUAL MEMBERSHIP FEE

Pirrone spoke to the issue, and asked for comments from board members. Tienvieri expressed her belief that membership in TMACOG did not benefit Bedford, and explained her reasons for that belief. Motion was made by Tienvieri to deny the 2017 TMACOG membership fee, the motion failed due to lack of a second. Discussion followed, with Steiner and Francis both speaking in support of membership. Pirrone stated he would support membership for this year but would report back to the board before next year's renewal as to whether he believes the membership is worth the cost. Motion was made by Francis, seconded by Clements to approve the 2017 membership in TMACOG at a cost of \$6,273.00. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Steiner, Hershberger & Pirrone. Nays: Tienvieri, Bork. Excused: None

REQUEST FOR A PRELIMINARY/CONCEPTUAL APPROVAL FOR ADLER ESTATES PLANNED UNIT DEVELOPMENT LOCATED ON PARCEL NO'S 5802-030-099-08 & 5802-030-100-10, LOCATED ON ADLER ROAD BETWEEN STERNS AND CLEGG ROADS

Pirrone read information regarding this approval request, then introduced the developer, William Decker, Jr. and Chad Greeley. Mr. Decker spoke to the board and answered member's questions. Attorney Goldsmith also spoke to the issue and stated the property is properly zoned and is a proper land use so there's no basis for the township to deny this request. Concerns were expressed regarding a second egress and the possible need to have phase 5 changed to phase 3 in order to assure a second egress to the PUD will be done. The developer stated he is willing to change the phases as suggested. Discussion followed. Motion was made by Tienvieri, seconded by Francis to approve the Preliminary/Concept for Adler Estates Planned Unit Development for a 97 unit condominium project on Parcel No. 5802-030-099-08 and 5802-030-100-10 located on Adler Road north of Sterns Road, contingent upon addressing all issues and obtaining approval from the MCRC, MCDC, MSG, and the Bedford Township Fire Department review letters. Prior to Final PUD consideration, the applicant shall prepare a PUD agreement and all the necessary condominium documents are to be submitted and approved by the Township Attorney, a special assessment district for streetlighting shall be entered into between the Township and the developer, all color scheme, building materials and building renderings shall be submitted, a landscaping and buffering plan is to be submitted, a condominium association shall be established, and the developer shall address the issues stated per ordinance, Section 400.1702A,

#10. Common Open Space and #15 Site Project Construction, Phasing and Bonding. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Bork, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

REQUEST FOR A PERLIMINARY/CONCEPTUAL APPROVAL FOR MONTRI ESTATES PLANNED UNIT DEVELOPMENT LOCATED ON PARCEL NO'S 5802-028-052-00 & 5802-028-051-00 LOCATED ON STERNS ROAD BETWEEN DOUGLAS AND JACKMAN ROADS

Pirrone spoke and read information regarding the proposed Montri Estates PUD. He then introduced Richard Montri, the developer of this PUD who answered board members questions. Attorney Goldsmith spoke, stating the property is properly zoned and is a proper land use so there's no basis for the township to deny this request. Goldsmith also mentioned an emergency 2nd egress is being worked on. Motion was made by Tienvieri, seconded by Steiner to approve the Preliminary/Concept for Montri Estates Planned Unit Development for a 61 unit condominium project on parcel no. 5802-028-052-00 and 5802-028-051-00, located on the north side of Sterns Road between Douglas and Jackman Roads, contingent upon addressing all issues and obtaining approval from the MCRC, MCDC, MSG, and the Bedford Township Fire Department review letters. Prior to Final PUD consideration, all flood zone and wetland concerns must be reviewed and addressed, the application shall prepare a PUD agreement and all necessary condominium documents shall be submitted and approved by the Township Attorney. A special assessment district for streetlighting shall be entered into between the Township and the developer, all color scheme, building materials and building renderings shall be submitted, a landscaping and buffering plan is to be submitted, a condominium association shall be established. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Bork, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

REQUEST FOR APPROVAL OF THE 2017 POVERTY GUIDELINES FOR BEDFORD TOWNSHIP

Hershberger spoke, stating this approval is done every year to approve the Federal poverty guidelines to assist residents with their property taxes in hardship situations. Motion was made by Hershberger, seconded by Francis to approve the 2017 poverty guidelines for Bedford Township, as presented. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Bork, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

REQUEST FOR APPROVAL OF THE TERMINATION OF THE ADMINISTRATIVE ASSISTANT POSITION IN THE SUPERVISOR'S DEPARTMENT

Attorney Goldsmith spoke, citing Michigan law which allows a Supervisor to appoint a Deputy. He also stated this has been done by previous township supervisors, and by doing so the current Administrative Assistant position is no longer needed in that department. Motion was made by Tienvieri, seconded by Bork to approve the elimination of the position of Administrative Assistant to the Supervisor, as presented. Motion carried on a roll call vote as follows: Aye: Francis, Clements, Bork, Steiner, Tienvieri, Hershberger & Pirrone. Nays: None. Excused: None

REQUEST FOR APPROVAL OF THE SALARY AND BENEFITS PACKAGE FOR ALFRED PRIEUR AS DEPUTY SUPERVISOR

Pirrone spoke, asking the board to approve a salary of \$42,000 with a full benefits package for his Deputy, Al Prieur. Board members spoke, questioning the duties of the Deputy and the posting of the position and the interview process. Discussion followed. Motion was made by Tienvieri, seconded by Bork to approve the salary of \$42,000 and full benefits for Al Prieur, Deputy Supervisor. Clements asked for a friendly amendment to set the salary at \$36,000, and bring it up to \$42,000 after six months. Tienvieri refused. After more discussion, Francis suggested the motion be amended to state: Approve the salary of \$42,000 and full benefits for Al Prieur, Deputy Supervisor with the salary issue to be reviewed in 1 year to eventually bring the Deputy Supervisor salary up to the same level as the Deputy Clerk and Deputy Treasurer. Tienvieri and Bork agreed to the amendment. Motion carried on a roll call vote as follows: Aye: Francis, Bork, Steiner, Tienvieri, Hershberger & Pirrone. Nays: Clements. Excused: None
Clerk Hershberger swore Al Prieur in as Deputy Supervisor for Bedford Township.

COMMENTS FROM THE PUBLIC

Al Prieur, 1167 N. Park, Temperance – thanked the board for the opportunity to serve the community.

Scott Pickard, 1441 W. Dean – spoke regarding the TMACOG membership issue.

Jim Perkins, 7416 Wellsley – commented on potential traffic issues on Adler Road, and on background checks for potential fire chief candidates.

Robin Bush, 215 W. Substation – spoke on behalf of children and young adults with disability issues, expressing a need for work and education opportunities in Bedford.

Mark Ellsworth, County Commissioner – announced the Monroe County Board of Commissioners had appointed Greg Stewart to the Road Commission Board.

Brad Greeley, 3002 Lennox Ct., commented on the need to resolve and determine the number of lots in new subdivisions that would require developers to put a 2nd egress.

Logan Tisdale, 1308 Brandywine – expressed concerns for “at will” township employees, mentioned union issues, and health care for township employees.

REPORT FROM TOWNSHIP BOARD MEMBERS

Clements – thanked neighbors and everyone who voted for him, congratulated Greg Stewart on his appointment to the Road Commission, congratulated Al Prieur on his appointment as Deputy Supervisor, thanked Kim Pollins for her service to the township and wished her the best. He also requested the PTR sheet be placed on the next agenda under Old Business, and he has received 2 employee review packets from other jurisdictions, is waiting on a third, then will bring the issue to the board sometime in January.

Tienvieri – asked that the item” job coach for the disabled” be placed on the PTR and volunteered to head the project up, asked that the issue of subdivision egresses be placed on the PTR, stated Adler Road is a short road but in bad shape and mentioned the “road guru from Whiteford” would be meeting with the Supervisor, mentioned an SAD on Lambert Drive and asked the Clerk to inform the board of upcoming SADs. Hershberger responded to the SAD comment.

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Steiner – explained to the public that PTR stood for Project Tracking Report and is a way to track board projects. He then mentioned the items he had written down for the PTR, and reminded board members to send him information to add to the PTR. He then suggested the formation of a Grant Writing Committee to take advantage of available grants for the township, and wished everyone a Merry Christmas.

Bork – stated she is excited and happy to be at her first board meeting, reminded board members about the educational opportunities available to them, then stated she had toured the maintenance garage with the crew and was impressed with the job they do.

Francis - stated winter tax bills have been sent out. He also mentioned attending a grant writing seminar and the township could buy a CD for \$100.00 that would list all grant funding organizations throughout the country. He also suggested Greg Robinson or Rudy Ruiz would be good candidates for a Grant Writing Committee.

Hershberger – thanked Kim for her years working at the township, and welcomed Al Prieur as Deputy Supervisor. She stated she would inform the board of any active SAD's that she receives and mentioned her department would be closed on Thursday and Friday because they have to participate in the ballot recount in Monroe.

Pirrone - stated he believes the PTR program will help the board move forward on township issues, the COW meeting went well, and is hoping to build a better community. He then mentioned he has had or will have meetings with township departments, as well as a meeting Whiteford Township regarding Adler Road, his deputy will be attending all board meetings to help with residents questions, he is working with the County Equalizer concerning the Assessing Department, Trustee Bork will be overseeing and handling the township's Facebook page, and he is working on the police department issue.

ADJOURNMENT

The meeting adjourned at 10:02 p.m.

Trudy L. Hershberger
Bedford Township Clerk

Garnet Francis
Deputy Clerk/Recording Secretary