

**BEDFORD TOWNSHIP PARK COMMISSION  
COMMUNITY HALL PERMIT**

8100 JACKMAN RD.

847-6791

TEMPERANCE, MI 48182

**BUILDING REGULATIONS**

1. **INTOXICATING BEVERAGES ARE PROHIBITED.**
2. **PREMISES MUST BE LEFT IN THE SAME CONDITION AS WHEN RESERVED.**
3. The authorized representative, who signs the permit, also referred as the Permit Holder, must be 21 years of age and **shall accept full responsibility for the orderly conduct of the persons who attend the function, and for any damage to building property.**
4. Gambling is not permitted on premise.
5. Park only in designated parking areas.
6. The Bedford Township Park Commission reserves the right to request police supervision at any function with the cost to be incurred by the Permit Holder in advance.
7. No decorations are to be attached to the walls or ceiling.
8. No dinners are to be cooked in the building.
9. **A \$50.00 down payment must be made at the time reservations are made. Cancellation notification must be received 30 days in advance of the event in order to receive refund of \$50.00 down payment.**
10. **FEES ARE AS FOLLOWS:**  
Private Parties Residents - \$215.00 Rental Fee, PLUS \$200.00 Damage Deposit\*  
Private Parties-Non Residents - \$240.00 Rental Fee, PLUS \$200.00 Damage Deposit\*  
\*This deposit will be refunded if Hall is left clean and in good condition. If there is any previous damage please notify the Township Hall within 48 hours.  
**HALL AND KITCHEN MUST BE CLEANED THE DAY OF USE – NO WAIVERS**
11. Before leaving the building, the Permit Holder is responsible for the following:
  - a. Restrooms must be swept.
  - b. Floors must be swept and mopped.
  - c. Tables and chairs must be wiped clean and put in proper places.
  - d. All containers must be emptied in trash containers outside the building.
  - e. Lights indoors must be OFF.
  - f. Turn air conditioner to 80 degrees & heat to 60 degrees when leaving the building.
12. Driver's license or picture I.D. is required of the Permit Holder.
13. Admittance Fees & Commercial Demonstrations will not be permitted on the premises without prior approval of the Bedford Township Park Commission.
14. Person renting hall must be present at some time during the event.
15. Person renting hall must be named on the check if fee is paid by check

**A. RESERVATION**

The \_\_\_\_\_ is reserved on \_\_\_\_\_ by \_\_\_\_\_

for a \_\_\_\_\_ where approximately \_\_\_\_\_ persons will attend.

**B. INDEMNITY CLAUSE**

The Permit Holder will indemnify the Bedford Township Park Commission and hold it harmless from and against any an all claims, actions, damage, liability and expense in connection with loss of life, personal injury and/or damage to property arising from or out of the occupancy or use by the Permit Holder or any part of the property, occasional wholly or in part by any act or omission of the Permit Holder, its agents contractors or employees.

**C. TERMS OF AGREEMENT**

As an authorized representative of the above-mentioned event on \_\_\_\_\_, I the undersigned agree to make known to persons who will attend the event that they shall abide by the regulations printed above. I understand that **ALL INTOXICATING BEVERAGES ARE PROHIBITED** and that the Hall must be cleaned upon leaving the premise.

(Date)

(Signature)

(Address)

(Phone No.)

THE AUTHORITY OF THE TOWNSHIP PARK COMMISSION PROHIBITS USE OF HALL WITHOUT PERMIT.  
Setups may not be before 6:00 a.m. the day rented; **PREMISE MUST BE VACATED BY 1:00 A.M.**