



8100 Jackman Road  
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Noxious  
Weeds/Grass  
Mowing Posting  
and Bid Process

### Bedford Township Posting and Bid Process For A "Hourly Rate Charge" for the Cutting of Noxious Weeds/ Grass

- A. **Bidding Process (Please read closely)**
- All bids must be prepared using the enclosed bid form.
  - All bid proposals shall remain firm for a period of ninety (90) days from the date of the bid opening.
  - Bids must include all cost to perform the listed services.
  - Bedford Township reserves the right to reject any or all bids and waive any irregularities in the bids.
- B. **Hourly Bid Document**
- The intent of the document(s) is to include the "hourly rate cost" for all labor, materials, equipment, fees, transportation, etc. necessary to perform the listed duties and should be bid as such.
- C. **Preparation for Bidding**
- The sealed bid proposal shall be prepared following a review of this proposal and all matter contained in it.
  - Per Bedford Township Ordinance (*115.000 NOXIOUS WEED Ordinance No. 22 Adopted: September 3, 1968*) the grass cutting services shall be for a lot/parcel depth of one-hundred sixty five feet (165') or the depth of the lot/parcel, whichever is less, inclusive of the entire property frontage. Grass cutting/noxious weeds services shall cut the noxious weeds/grass to a minimum height of three inches (3"). Any measurements shown are approximates.
- D. **Bid Due Date**
- Sealed bids will be opened at 4:00 PM, Monday, March 16, 2009 at the Bedford Township Government Center, 8100 Jackman Road, Temperance, MI 48182, in the Township Supervisor's Office (1<sup>st</sup> floor).
  - Sealed bids may be dropped off in a sealed envelope clearly identified as "**Noxious Weeds/Grass Hourly Rate Bid**" at the Bedford Township Supervisor's Office, or mailed to the Bedford Township Government Center, 8100 Jackman Road, P.O. Box "H", Temperance, MI 48182.

- E. **Workmanship**
  - Qualified and competent employees are to provide the highest level of workmanship in their trade and shall skillfully perform all work.
  - The contractor shall conduct noxious weeds/grass cutting no earlier than 7:30 AM and conclude no later than nine (9) PM.
  - The work site shall be left in a neat and orderly manner.
  
- F. **Guarantee for Defective/Unsatisfactory Work and Services**
  - The contractor shall perform the noxious weeds/grass mowing services to Bedford Township's satisfaction. All "call backs" shall be performed to Bedford Township's satisfaction within forty-eight hours (48) of notification to the mowing contractor. If not satisfactorily performed, Bedford Township will cause the items to be performed and deduct the amount from the contractor's billing invoice.
  
- G. **Insurance**
  - The contractor shall furnish proof of insurance for proper liability, automobile liability, and worker's compensation.
  
- H. **Bond(s)**
  - No bond(s) required.
  
- I. **Permits and Taxes**
  - The contractor shall furnish and pay for any permits, licenses, and taxes required to complete the work contracted for.
  
- J. **Protection of Person and Property**
  - Any damage caused to the to the property, building, etc. shall be the responsibility of the contractor to correct. Moneys may be withheld from payments in sums equal to one hundred fifty percent (150%) of the estimated cost of redemption until such time that the contractor and lot/parcel owner agree to a settlement.
  
- K. **Application of Payment**
  - Payment by Bedford Township will be made within thirty (30) days following the receipt by Bedford Township of an approved contractor's invoice predicated on the satisfactory completion of the noxious weeds/grass cuttings task.
  - Following the noxious weeds/grass cutting job completion, the contractor shall call Ken Idle (847-6791 Ext. 141 or 419-467-0854), Bedford Township Ordinance Enforcement Officer, to inform of the job completion. Failure to perform this notification may result in delay/non-payment for that portion of the service.

I. **Contractor Verification**

- I/we have reviewed and understand the “bidding documents, work specifications, work conditions, etc.” **for the establishment of an hourly dollar amount rate for the satisfactory cutting of noxious weeds/grass.**

Date (Day, Month, & Year): \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address (Street): \_\_\_\_\_

(City, State, & Zip Code): \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print Authorized Signature: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

The proposed and submitted, “hourly bid rate” for the satisfactory cutting of noxious weeds/grass in Bedford Township is established as: \$ \_\_\_\_\_ per hour.

**Bedford Township reserves the right to reject any or all bids and to waive any irregularities or formalities.**