

**BEDFORD TOWNSHIP PARK COMMISSION
COMMUNITY HALL PERMIT**

8100 JACKMAN RD.

734-224-7342

TEMPERANCE, MI 48182

BUILDING REGULATIONS

1. **INTOXICATING BEVERAGES ARE PROHIBITED.**
2. **PREMISES MUST BE LEFT IN THE SAME CONDITION AS WHEN RESERVED.**
3. The authorized representative, who signs the permit, also referred as the Permit Holder, must be 21 years of age and shall accept full responsibility for the orderly conduct of the persons who attend the function, and for any damage to building property.
4. Gambling is not permitted on premise.
5. Portable Fire Pits are not permitted on premise
6. Portable Grills must be at least 15 feet from the building.
7. Park only in designated parking areas.
8. The Bedford Township Park Commission reserves the right to request police supervision at any function with the cost to be incurred by the Permit Holder in advance.
9. No decorations are to be attached to the walls or ceiling.
10. No dinners are to be cooked in the building.
11. **A \$50.00 down payment must be made at the time reservations are made. Cancellation notification must be received 30 days in advance of the event in order to receive refund of the \$50.00 down payment.**
12. **FEES MUST BE PAID WHEN PERMIT IS ISSUED.**
13. **FEES ARE AS FOLLOWS:**
 \$250.00 Rental Fee, PLUS \$200.00 Damage Deposit*
 *This deposit will be refunded if Hall is left clean and in good condition. If there is any previous damage please notify the Township Hall within 48 hours.
14. **HALL AND KITCHEN MUST BE CLEANED THE DAY OF USE -- NO WAIVERS**
Before leaving the building, the Permit Holder is responsible for the following:
 - a. Restrooms must be swept, & floors must be swept and mopped.
 - b. Tables and chairs must be wiped clean and put in proper places. (Please bring your own cleaning supplies)
 - c. All containers must be emptied in trash containers outside the building.
 - d. Lights indoors must be OFF, & turn air conditioning to 80 degrees/heat to 60 degrees when leaving
15. Driver's license or picture I.D. is required of the Permit Holder.
16. Admittance Fees & Commercial Demonstrations will not be permitted on the premises without prior approval of the Bedford Township Park Commission.

A. **RESERVATION**

The _____ is reserved on _____ by _____
for _____ (event type) at which _____ persons will attend.

B. **INDEMNITY CLAUSE**

The Permit Holder will indemnify the Bedford Township Park Commission and hold it harmless from and against any an all claims, actions, damage, liability and expense in connection with loss of life, personal injury and/or damage to property arising from or out of the occupancy or use by the Permit Holder or any part of the property, occasional wholly or in part by any act or omission of the Permit Holder, its agents contractors or employees.

C. **TERMS OF AGREEMENT**

As an authorized representative of the above-mentioned event on _____, I the undersigned agree to make known to persons who will attend the event that they shall abide by the regulations printed above. I understand that **ALL INTOXICATING BEVERAGES ARE PROHIBITED** and that the Hall must be cleaned upon leaving the premise.

(Date) _____ (Signature) _____ (Address) _____ (Phone No.) _____
Amt to be Paid _____ Receipt No. _____ Cash _____ Check No. _____

Key NO. _____

THE AUTHORITY OF THE TOWNSHIP PARK COMMISSION PROHIBITS USE OF HALL WITHOUT PERMIT.
Setups may not be before 8:00 a.m. the day rented; **PREMISE MUST BE VACATED BY 1:00 A.M.**