

BEDFORD TOWNSHIP FIRE DEPARTMENT

APPLICATION

Name: _____ Date: _____

Address: _____

Email Address: _____

Phone: Home: _____ Cell: _____

Are you eighteen (18) years of age or older: _____

Do you have a high school diploma or equivalent: _____

Current Employer: _____

Work Address: _____

Contact Person: _____ Contact Number: _____

Previous Employer: _____

Work Address: _____

Contact Person: _____ Contact Number: _____

Are you currently or have you served on a Fire Department: _____

If yes, which department: _____

Contact Person: _____ Contact Number: _____

List any current medical licenses: _____

List any current firefighter certification(s): _____

List two (2) references including contact number:

In a separate narrative describe why you want to become a member of the Bedford Township Fire Department.

If you have any questions, contact the Bedford Township Fire Department at 734-847-2359 or visit fire headquarters at 7016 Lewis Avenue during normal business hours.

Signature: _____

Thank you for your interest in becoming a member of the Bedford Township Fire Department. Based on the information in your application, your next contact with the Department will be in a letter setting up a time for an interview with our Personnel Review Committee. This is a brief interview with one or two current members of the Department who will share the expectations of a Bedford Firefighter as well as answering any questions you may have about the Department. This will be followed by a background check through the Monroe County Sheriff and the State of Michigan. Next you must pass a physical agility test offered by the Department or Schoolcraft College in Livonia, MI. After that, a score of 70% must be achieved on a written test available at Schoolcraft.

All Bedford Township Fire Fighters shall successfully complete and maintain the following "minimum" requirements as a condition of membership as a "Bedford Township Fire Fighter." The requirements set forth in this document are mandatory minimum requirements. Additional requirements may be implemented at the sole discretion of the Fire Chief.

Required Training, Licensing, and Certifications. All Bedford Township Firefighters shall possess and/or obtain and thereafter maintain the following licensing and certifications within the stated time limits:

1. A valid and unrestricted Michigan or Ohio Driver's License.
2. The successful completion of the State of Michigan Mandated Training Programs: the Michigan Certified Firefighter I and II. (To be completed within two (2) years of joining the department).
3. The successful completion of the Emergency Medical Technician (EMT) Basic (B) or Paramedic (P) training. (To be completed within three (3) years and nine (9) months of joining the department).
4. The successful completion of the Cardiac Pulmonary Resuscitation (CPR) Training and Certification. (To be completed within one (1) year of joining the department).
5. The successful completion of the Automatic External Defibrillator (AED) Training and Certification.
6. The successful completion of the Hazardous Materials (HAZMAT) Awareness & Operation Certification as offered by the Michigan Fire Fighters Training Council. (To be completed within two (2) years of joining the department).
7. The successful completion of the Michigan Fire Fighters Training Council Approved Driver Training Course. (To be completed within two (2) years of joining the department).

Trainee Classification. During orientation, the Trainee will not be compensated. After successfully completing the orientation period and having obtained the Firefighter I/II Classification and/or EMT-B Certification (whichever is first) he/she will be compensated at the existing pay rate.

Proof of Certification. All members shall properly maintain valid certification(s) and license(s) at all times of membership. In order to maintain proficiency with the Fire Department, it is incumbent upon all members to keep all licenses and certifications current and valid. Therefore, all members shall be required to provide the Fire Chief's office, or designee, with written proof of each certification and/or license they possess. This shall be done within twenty-four (24) hours of a request. Additionally, all Bedford Township Firefighters shall provide written proof of each subsequent re-licensing prior to the original expiring.

Pay Period. Members will be paid no later than the second pay period of the Township at the end of each month. Any discovered normal accounting or processing error, whether made by the member or the Township, will be adjusted the following month.

Minimum Call Participation. Bedford Township makes a substantial financial investment in each member of the Bedford Township Fire Department, including, but not limited to, the cost of medical testing, fitness testing, training, uniforms, turnout gear and pagers. In recognition of said financial investment, each paid on call member shall attend a minimum of fifteen (15) percent of the available calls at the firefighter's assigned station on each quarterly basis. It shall be the member's responsibility to show proof of attendance. Training commitment(s) shall continue as described in the Department's Rules and Regulations/SOG. If a Firefighter continually is not meeting his minimum commitment, this shall be reason for disciplinary action up to and including separation/termination. This minimum commitment can be temporarily suspended if there is a family emergency or extenuating circumstance that has been validated in writing and approved by the Fire Chief/Designee. The Bedford Township Fire Chief reserves the right to make reasonable changes to this requirement in order to appropriately meet the safety needs and budgetary constraints of the community.

Reporting for Duty. Firefighters will report for duty within a ten (10) minute period after the call is toned out, based on incident location, and traffic/environmental conditions. The House Officer shall review any exception(s) to this standard.

Stipend Award and Reimbursement. Bedford Township provides one hundred percent reimbursement for candidates that are mandated to attend schooling. In exchange for Bedford Township's commitment to pay tuition, textbook, and other associated approved class fees for the member's attendance at school, the member agrees that the Township is entitled to his/her services for a period of not less than two calendar years from the date that the member receives his/her last certification. Bedford Township reserves the right to extend the two year period in the event there are leaves of absence, for whatever reason. During this two year period, in the event that a member voluntarily resigns, retires, or is discharged, the member agrees to reimburse the Township for the "entire" cost associated with his/her training as determined by the Bedford Township Fire Chief. If the member's final paycheck is insufficient to cover the entire amount owed, the member is fully liable to reimburse Bedford Township. The member agrees to pay any such remaining amount within thirty days of the official date of the concluding services.